



## *Our plan – Our future*

### **Much Wenlock Neighbourhood Plan**

#### **Minutes of the Neighbourhood Plan Steering Group**

1<sup>st</sup> October 2012, 5:00pm to 7:00 pm Guildhall

#### **PRESENT**

##### **Members of the Steering Group**

Tim Coleshaw

Bob May

Simon Ross

Charles Teaney

Elizabeth Thomas

Cllr. Lesley Durbin

Cllr. Mike Grace (Chairman)

Cllr. Robert Stuart

Cllr. David Turner

Cllr. Milner Whiteman

#### **REPRESENTING**

Community

Community

Community

Community

Community

Much Wenlock Town Council

##### **In attendance**

Mary Jacobs

Rachel Walmsley

Gill Jones

Community

Community

Shropshire Council

##### **Minute Taker**

Valerie Roberts

#### **1. Chairman's Welcome**

Mike Grace welcomed those present to the meeting.

#### **2. Apologies**

Jake Berriman

Shropshire Council

#### **3. Declarations of interest**

There were no declarations of interest.

#### **4. Minutes of previous meetings**

The minutes of meetings on 3<sup>rd</sup> and 17<sup>th</sup> September were approved and signed.

As there was not an item on the agenda for matters arising, David Turner asked at this point if it was known whether the leaflets advertising the forthcoming public meetings had been delivered to the houses in Much

Wenlock. Those at the meeting had not received one. It was agreed this was disappointing and Mike Grace will chase this up.

## **5. Developing the scope and content of the Plan**

Exhibition and display material: sufficient boards have now been obtained for displaying the material, large maps available of Much Wenlock but not the extended parish; stationery such as post-it notes for the public's comments, pens etc. to be checked if sufficient and if not Robert Stuart will ask the Town Clerk to order more together with flip charts and velcro.

Rachel Walmsley has final draft of planning objectives which she will pass to the Town Clerk for printing.

All resource material printed by Town Clerk to be available on a resource table in the room.

An indication of people available for each of the public meetings was made. A list would be given to the Town Clerk.

Bob May to liaise with Lally Hampson, the new chairman of the Priory Hall committee, or Joy Sims about the storage of material between meetings.

Robert Stuart together with Tim Coleshaw will be available from 5.00 p.m. on Wednesday 3<sup>rd</sup> October to take all the material to Priory Hall and begin to set up.

All those attending public meetings were asked to bring cameras, if possible, to record the events of the evenings.

Housing development costs: A redraft is to be produced. Charles Teaney to edit, David Turner to brand and Rachel Walmsley to arrange printing.

Planning Aid will be here on 25<sup>th</sup> and 27<sup>th</sup> October. It was agreed to gather information from the meetings on 3<sup>rd</sup>, 6<sup>th</sup> and 18<sup>th</sup> in order to begin to form some cohesive statements and where the consultation is going.

It was suggested Virtual Shropshire should be asked to video, on one of 25<sup>th</sup> and 27<sup>th</sup> October. David Turner will enquire of Paul Hutchinson. If available the Town Clerk will be asked to obtain a quotation.

Mary Jacobs asked what should be done to encourage young people to the meetings. If there was something to attract children children, parents would come. It was agreed to write to William Brookes School to ask if sixth form pupils would be able to provide people to do face painting and possibly balloon tying on 27<sup>th</sup> October. If this fails Gill Jones will find some people to do this. Write to Primary School to ask if this event could be put in the weekly newsletter sent to pupils' homes.

## **6. Media and communications**

David Turner will contact local radio stations again to ask for the events to be publicised.

## **7. Plan timetable and process**

Bob May again raised the question of engaging a technical writer for the later stages of plan development. This was agreed in principle and Planning Aid will be asked to advise. Gill Jones will investigate sources from other groups. David Turner will check with other Neighbourhood Plan Groups to establish what they are doing.

Gill Jones will ask Jake Berriman for an update on the appointment of an Assessor.

## **8. Budgets**

Mike Grace to ask the Town Clerk if the Proposed Objectives booklet has been distributed to the Library etc. It was agreed that a further 150 should be printed and made available at the meetings.

**9. Date of next meeting** – Monday 15<sup>th</sup> October 2012 at 5.00 p.m. at The Guildhall.