



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at the **Corn Exchange, Much Wenlock** commencing at **5:30 p.m.** on Tuesday **24 January 2017** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date of issue:
18 January 2017

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS

AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. CHAIRMAN'S WELCOME

2. APOLOGIES

To receive apologies for absence

3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. DISPENSATIONS

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. MINUTES

To approve the minutes from a meeting held on 20 December 2016

6. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on action taken since the last meeting

7. FINANCE

- a) To consider and approve receipts and payments for November and December 2016
- b) To receive bank reconciliations to 31 December 2016
- c) To consider and approve income and expenditure to 31 December 2016
- d) To consider and approve payments for January 2017 (to follow)

Members:

Cllr. Robin Bennett, Cllr. Herbert Harper, Cllr. Yvonne Holyoak, Cllr. Mike Grace, Cllr. David Turner and Cllr. Milner Whiteman OBE

8. FORWARD PLAN, ASSET MANAGEMENT PLAN, AND ACTION PLAN

To consider how to review the town council's Forward Plan, Asset Management Plan, and Action Plan to inform a long-term strategic budget

9. CEMETERY FEES

To consider and approve:

- a) An increase to cemetery fees
- b) That fees for non-inhabitants should not apply until after 12 months of living outside of the parish

10. PROMOTION

- a) To consider and approve promotion of the town markets
- b) To review media promotion

11. DELEGATED AUTHORITY

To consider and approve granting delegated authority to the Town Clerk to let office space as it becomes available

12. CORRESPONDENCE

Information from the Public Sector Deposit Fund

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are not present.

13. RENT REVIEW LINDEN LODGE

To consider and approve a rent review for Linden Lodge

14. CAR PARK SIGNAGE

To consider for approval quotes for new signage for the Corn Exchange car park