



# Much Wenlock Town Council

Corn Exchange  
Much Wenlock  
Shropshire  
TF13 6AE  
01952 727509

townclerk@muchwenlock-tc.gov.uk  
www.muchwenlock-tc.gov.uk

Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at **the Corn Exchange, Much Wenlock** commencing at **5:30 p.m.** on Tuesday **26 April 2016** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM  
Town Clerk

Date of issue:  
20 April 2016

## AGENDA

### **FILMING AND RECORDING OF COUNCIL MEETINGS**

### **AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

#### **1. CHAIRMAN'S WELCOME**

#### **2. APOLOGIES**

To receive apologies for absence

#### **3. DISCLOSURE OF PECUNIARY INTERESTS**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

#### **4. DISPENSATIONS**

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

#### **5. LINDEN LODGE MANAGEMENT**

A representative from Balfours Residential will attend to discuss the future management of Linden Lodge

#### **6. MINUTES**

To approve the minutes from a meeting held on 29 March 2016

#### **7. TOWN CLERK'S REPORT**

To receive a report from the Town Clerk on action taken since the last meeting

Members:

Cllr. Robin Bennett, Cllr. Yvonne Holyoak, Cllr. Mike Grace, Cllr. David Turner and Cllr. Milner Whiteman OBE

## **8. FINANCE**

- a) To receive a financial report from the RFO
  
- b) To consider and approve:
  - £ Receipts and payments to date (information to follow)
  - £ Bank reconciliations to end of March 2016
  - £ Income and expenditure to end of March 2016
  - £ The allocation of reserves at the end of the 2015-2016 financial year
  - £ To grant retrospective approval for the cost of printing leaflets to promote the Food Fair - £91

## **9. BANKING**

- a) To consider and approve opening an account with CCLC
- b) To consider and approve future banking with Unity Trust Bank and Barclays Bank

## **10. PASSWORD PROTECTION**

To consider and approve arrangements for password protection

## **11. MARKETS**

To consider and approve future publicity arrangements and a budget for the promotion of the town markets

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are not present.**

## **12. LINDEN LODGE**

To review the lease agreement for Linden Lodge

## **13. FLORAL DISPLAY**

To consider and approve a quote for this year's floral display

## **14. STREET LIGHTING**

To consider and approve the renewal of the street lighting contract

## **15. PAST MAYOR'S BADGES**

To consider and approve the purchase of past Mayor's badges