



# Much Wenlock Town Council

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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at **the Corn Exchange, Much Wenlock** commencing at **5:30 p.m.** on Tuesday **27 September 2016** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM  
Town Clerk

Date of issue:  
21 September 2016

## AGENDA

### **FILMING AND RECORDING OF COUNCIL MEETINGS**

#### **AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### **1. CHAIRMAN'S WELCOME**

### **2. APOLOGIES**

To receive apologies for absence

### **3. DISCLOSURE OF PECUNIARY INTERESTS**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### **4. DISPENSATIONS**

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

### **5. MINUTES**

To approve the minutes from:

- a) A meeting held on 26 July 2016
- b) An Extraordinary meeting held on 30 August 2016

### **6. TOWN CLERK'S REPORT**

To receive:

- a) A report from the Town Clerk on action taken since the last meeting
- b) Information on NDR on market stalls

Members:

Cllr. Robin Bennett, Cllr. Yvonne Holyoak, Cllr. Mike Grace, Cllr. David Turner and Cllr. Milner Whiteman OBE

**7. FINANCE**

- a) To receive a financial report from the Responsible Financial Officer
- b) To consider and approve receipts and payments for August 2016
- c) To receive bank reconciliations to 31 August 2016
- d) To consider and approve income and expenditure to 31 August 2016
- e) To consider and approve payments for September 2016

**8. MARKET PLAN 2017**

To consider a proposed future plan for the markets

**9. CEMETERY**

To consider whether the ivy should be removed from the cemetery walls

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are not present.**

**10. MUCH WENLOCK LIBRARY**

To receive the surveyor's report from Balfours concerning Much Wenlock library

**11. BOREHOLE**

To consider and approve quotes to appoint a contractor to make safe the borehole in the children's playground on the Gaskell Recreation Ground

**12. STREET LIGHT REPAIR**

To consider and approve quotes to repair a street light at Station Road

**13. CEMETERY FIELD**

- i. To consider a letter from a resident from Oakfield Park concerning the allotments (previously circulated)
- ii. To consider how to deal with trespassers on the cemetery field allotments

**14. SOCIAL MEDIA CONTRACTOR**

To consider and approve quotes for the appointment of a Social Media Contractor