



Much Wenlock Town Council

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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at **the Corn Exchange, Much Wenlock** commencing at **5:30 p.m.** on Tuesday **28 June 2016** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date of issue:
22 June 2016

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS

AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. CHAIRMAN'S WELCOME

2. APOLOGIES

To receive apologies for absence

3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. DISPENSATIONS

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. HIGH STREET REGENERATION

To consider how the High Street in Much Wenlock can be regenerated (Cllr. Robin Bennett)

6. MINUTES

To approve the minutes from a meeting held on 24 May 2016

7. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on action taken since the last meeting

Members:

Cllr. Robin Bennett, Cllr. Yvonne Holyoak, Cllr. Mike Grace, Cllr. David Turner and Cllr. Milner Whiteman OBE

8. FINANCE

- a) To receive a financial report from the Responsible Financial Officer
- b) To consider and approve receipts and payments from 1 April to 31 May 2016
- c) To consider and approve payments for June 2016
- d) To receive bank reconciliations to 31 May 2016
- e) To consider and approve income and expenditure to 31 May 2016
- f) To receive information on the latest annual reports for the charitable funds for which the council acts as sole trustee
- g) To consider and approve retrospective approval for the purchase of additional commemorative mugs
- h) To consider and approve whether the Town Council wants to place an advert in this year's Christmas Fayre flyer to promote the town's markets

9. INTERNAL AUDIT REPORT

To consider and approve the final 2015/2016 internal audit report

10. S106 MONIES

To consider and approve how S106 monies should be spent in Much Wenlock

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are not present.

11. PASSWORD PROTECTION

To consider and approve a draft Password Protection Policy

12. BOREHOLE

To consider and approve quotes to make safe the borehole in the children's playground on the Gaskell Recreation Ground (information to follow)

13. BIRD PROOFING THE GUILDHALL

To consider and approve a recommendation and quote for bird proofing the Guildhall