Much Wenlock Town Council

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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall,** Much Wenlock commencing at **7 pm** on Thursday **5 October** 2017 and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed……
Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date: 28 September 2017

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS
AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies
To receive apologies for absence

3. Disclosure of pecuniary interests
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations
Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. Shropshire Council report
To receive a report from Shropshire Councillor David Turner (for information only)

6. Public session
At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda

7. Minutes

a) To APPROVE the minutes of a Town Council meeting held on 7 September 2017
b) To NOTE and ADOPT the minutes of a Planning & Environment Committee meeting held on 1 August 2017
c) To NOTE and ADOPT the minutes of a Finance & Resources Committee meeting held on 25 July 2017
d) To NOTE and ADOPT the minutes of a Personnel Committee meeting held on 20 October 2016

8. Town Clerk's report

To receive a written report from the Town Clerk on action taken from the last Town Council meeting

9. Devolved services

To receive a verbal update from the Devolved Services Working Group

10. Celebrating the 550th Anniversary of the Borough of Wenlock Charter

a) To consider and approve Terms of Reference for the Charter Celebration Task & Finish Group
b) To receive a report on plans and ideas for Charter celebration events from the Charter Celebration Task & Finish Group

11. Shropshire Hills Area of Outstanding Natural Beauty

To consider an invitation to join the Shropshire Hills Area of Outstanding Natural Beauty Partnership

12. Litter picking

To consider and approve a request for litter picks and high viz jackets

13. Public Art Trail

To consider and approve that the Town Council takes ownership of and responsibility for the Public Art Trail

14. Local Joint Committee

To receive a verbal report following the last meeting of the Local Joint Committee (Cllr Yvonne Holyoak)

15. Consultation

a) To consider any consultation received –*consultation received following the issue of this agenda will also be considered due to response time frames*
b) To receive feedback from a public meeting concerning Shropshire Council's parking strategy (Cllr. Mary Hill and Cllr. Milner Whiteman)

16. Correspondence

To receive and NOTE the following:

a) SALC information bulletin and other information – emailed to Members

17. Planning

a) To consider any planning applications referred by the Planning & Environment Committee
b) To receive an update from the Chairman of the Planning & Environment Committee

18. Agenda items for next town council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

19. Date of next meeting

To **NOTE** that the next meeting will be take place on 2 November 2017

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
Pursuant to Section 1(2) of the above Act it was PROPOSED, SECONDED and RESOLVED that, due to the confidential nature of the business to be transacted, the public and press should not be present.

20. Drainage and hedge removal on the Gaskell Recreation Ground

To consider and approve:

a) Removal of the hedgerow on the Gaskell Recreation Ground (information previously provided)
b) The appointment of a contractor to carry out necessary drainage works on the Gaskell Recreation Ground through "Contract Finder" in accordance with the Town Council's Financial Regulations (information previously provided)

21. COMPLAINT

To consider and approve how to conclude an ongoing complaint from a member of the public