



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at **the Corn Exchange, Much Wenlock** commencing at **5:30 p.m.** on Tuesday **20 October 2015** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date of issue:
14 October 2015

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS

AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. CHAIRMAN'S WELCOME

2. APOLOGIES

To receive apologies for absence

3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. DISPENSATIONS

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. MINUTES

To approve the minutes from a meeting held on 22 September 2015

6. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on action taken since the last meeting

7. FINANCE

To consider and approve:

- £ Financial report from the RFO
- £ Receipts and payments to date (information to follow)
- £ Bank reconciliations to date and future banking
- £ Income and expenditure

Members:

Cllr. Robin Bennett, Cllr. Yvonne Holyoak, Cllr. Mike Grace, Cllr. David Turner and Cllr. Milner Whiteman OBE

8. BUDGET SETTING/PRECEPT

To consider and approve a budget outline for 2016/2017

9. BANKING AND FINANCIAL MANAGEMENT

To consider future banking needs

10. RETROSPECTIVE APPROVAL

To consider and approve granting retrospective approval an advert in the Much Wenlock Christmas Fayre flyer promoting the town's markets, especially the Food Fair – cost £50

11. POLICY FOR MEMORIAL TESTING

To consider and approve the development of a policy for memorial testing including memorial guarantee

12. CEMETERY MANAGEMENT

To consider how the cemetery can best be managed

13. ACTION PLAN

To consider and approve Action Plan priorities

14. GRANT AWARDS

To consider and approve grants awards

15. DATE OF NEXT MEETING

To NOTE that the next meeting will take place on Tuesday 24 November 2015 commencing 5:30 pm at the Corn Exchange