



# Much Wenlock Town Council

Corn Exchange  
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Shropshire  
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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at the **Corn Exchange, Much Wenlock** commencing at **5.30 p.m.** on Tuesday **25 November 2014** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM  
Town Clerk

Date of issue:  
18 November 2014

## AGENDA

### FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

#### 1. CHAIRMAN'S WELCOME

#### 2. APOLOGIES

To receive apologies for absence

#### 3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

#### 4. DISPENSATIONS

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

#### 5. MINUTES

To approve the minutes from the meeting held on 28 October 2014

#### 6. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on action taken since the last meeting

**7. PAYMENTS**

- a) To receive the bank reconciliation to the end of October 2014 (enclosed)
- b) To consider and approve receipts and payments for October 2014
- c) To consider and approve income and expenditure to the end of October 2014 (enclosed)

**8. PRECEPT**

To consider the draft precept for recommendation to full Council

**9. CEMETERY HEDGE**

To consider and approve granting permission to Western Power Distribution to trim trees near to power lines in the cemetery field

**10. CHRISTMAS LIGHTS**

To consider and approve a gratuity payment for the Christmas lights powered from residential properties

**11. WENLOCK POETRY FESTIVAL**

To consider and approve what fee should be charged for use of the Corn Exchange during the Wenlock Poetry Festival

**12. CEMETERY FEES**

To consider a review of cemetery fees (information previously circulated)

**13. ITEMS FOR NEXT AGENDA**

To consider and approve items for inclusion on the next agenda

**14. DATE OF NEXT MEETING**

To consider and approve that the next meeting scheduled to take place on Tuesday 16 December 2014 be cancelled and that the next meeting will take place on Tuesday 27 January 2015 commencing 5:30 pm at the Corn Exchange

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the above Act the public and press may not be present for the remainder of the meeting due to the confidential nature of the following business.**

**15. EMPLOYMENT LAW, HR, AND HEALTH AND SAFETY SERVICES**

To consider and approve quotes for the appointment of a company who can advise the Town Council on the above