



Much Wenlock Town Council

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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at **the Corn Exchange, Much Wenlock** commencing at **5.30 p.m.** on Tuesday **28 October 2014** and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date of issue:
21 October 2014

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. CHAIRMAN'S WELCOME

2. APOLOGIES

To receive apologies for absence

3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. DISPENSATIONS

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. MINUTES

To approve the minutes from the meeting held on 23 September 2014

6. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on action taken since the last meeting

7. PAYMENTS

- a) To receive the bank reconciliation to the end of September 2014 (enclosed)
- b) To consider and approve receipts and payments for September 2014
- c) To consider and approve income and expenditure to the end of September 2014 (enclosed)

8. RESERVES

To consider and approve the allocation of reserve funds

9. BANKING

To consider opening a deposit account with CCLA

10. GRANT APPLICATIONS

To consider and approve grant awards

11. MUCH WENLOCK MUSEUM

To consider and approve the sub letting of part of the museum to the Wenlock Poetry Festival

12. PROPERTY REVIEW

- a) To consider a rent review following the recent property valuation carried out by the DVS Property Specialists for the Public Sector
- b) To consider and approve a review of cemetery fees

13. MUSIC LICENCE

To consider and approve licensing the Guildhall/Buttermarket for the playing of recorded music

14. MARKETS

To review of the town's markets

15. ITEMS FOR NEXT AGENDA

To consider and approve items for inclusion on the next agenda

16. DATE OF NEXT MEETING

To note that the next meeting will take place on Tuesday 25 November 2014 commencing 5.30 pm at the Corn Exchange

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act the public and press may not be present for the remainder of the meeting due to the confidential nature of the following business.

17. SKIP

To consider and approve quotes for skip hire at the cemetery

18. LOCKS AND DONATION BOX AT THE GUILDHALL

To consider and approve a quote for the installation of locks to furniture and the making of a donation box for the Guildhall