



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Sharon Clayton BA (Hons) FILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council **FINANCE & RESOURCES COMMITTEE** will take place at **the Guildhall, Much Wenlock** commencing at **5.30 p.m.** on Tuesday **29 July** 2014 and Members are hereby summoned to attend for the purpose of transacting the following business.

Sharon Clayton BA (Hons) FILCM
Town Clerk

Date: 22 July 2014

A G E N D A

1. CHAIRMAN'S WELCOME

2. APOLOGIES

To receive apologies for absence

3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. DISPENSATIONS

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. MINUTES

To approve the minutes from the meeting held on 24 June 2014

6. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on action taken since the last meeting

7. PAYMENTS

- a) To receive the bank reconciliation to 30 June 2014 (enclosed)
- b) To receive income and expenditure to the end of June 2014 (enclosed)
- c) To consider and approve income and expenditure for June 2014 (enclosed) and July 2014

8. INTERNAL AUDIT REPORT

To consider and approve the Internal Auditor's report and recommendations (to be considered in concurrently with the report at agenda item 11 below)

9. POETRY FESTIVAL

To consider whether the Poetry Festival should be allowed to use the Corn Market free of charge

Members:

Clr. Robin Bennett, Clr. Bert Harper, Clr. Mary Hill, Clr. Yvonne Holyoak and Clr. Milner Whiteman OBE

10. CEMETERY CHAPEL

- a) To consider a report from the 'Friends of the Cemetery' and approve minor investigation works to be carried out in the cemetery chapel
- b) To consider and approve the cost for the replacement of one dead Jubilee shrub (estimated to be £15)
- c) To consider and approve permission for another 'Open day' to be held at the cemetery, facilitated by the 'Friends of the Cemetery', to explore its architectural possibilities

11. GUILDHALL

- a) To consider and approve what stock should be held and sold at the Guildhall
- b) To consider how the Guildhall can be better marketed
- c) To consider and approve pre-exhibition events at the Guildhall
- d) To consider and approve that the Town Clerk has delegated authority to oversee the painting of the Buttermarket within the approved budget

12. REVIEW OF CEMETERY FEES

To consider a review of cemetery fees

13. ITEMS FOR NEXT AGENDA

To consider and approve items for the next agenda

14. DATE OF NEXT MEETING

To note that the next meeting will take place on Tuesday 23 September 2014 commencing 5.30 pm at the Corn Exchange

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act, due to the confidential nature of the business to be transacted it is requested that the public and press are not present.

15. INSURANCE

To consider insurance quotes and approve renewal

16. SECURITY AT THE GUILDHALL

- a) To consider and approve a quote for a donation box
- b) To consider and approve a quote for locks to be fitted to furniture in the Court Room at the Guildhall

17. PROPERTY VALUATION

To consider and approve quotes for a property valuation

18. COOKE CLOCK

To consider and approve repairs to the Cooke Clock

19. CHRISTMAS LIGHTS INSTALLATION

- a) To consider and approve the cost for the installation of Christmas lights and eye bolts in the High Street
- b) To consider and approve the virement of funds to cover the cost for the installation of Christmas lights and eye bolts