

MUCH WENLOCK TOWN COUNCIL

Minutes of a
FINANCE & RESOURCES COMMITTEE
meeting held at the Corn Exchange, Much Wenlock
5:30 pm on Tuesday 28 March 2017

PRESENT:

Cllr. Robin Bennett (Chairman), Cllr. Yvonne Holyoak, and Cllr. Milner Whiteman OBE.

IN ATTENDANCE:

Sharon Clayton - Town Clerk/Responsible Financial Officer

1) CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

2) APOLOGIES

Apologies were received from Cllr. Herbert Harper who was on holiday and Cllr. David Turner who had another engagement.

These apologies were CONFIRMED and AGREED as APPROVED absence.

Cllr. Mike Grace was ABSENT.

3) DISCLOSURE OF PECUNIARY INTERESTS

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

None declared.

4) DISPENSATIONS

None requested.

5) MINUTES

The minutes from a meeting held on 21 February 2017 were considered for approval.

It was PROPOSED, SECONDED and RESOLVED that the minutes be signed and ADOPTED as a true record.

6) TOWN CLERK'S REPORT

Member received a report from the Town Clerk on actions taken since the last meeting.

It was PROPOSED, SECONDED and AGREED that the Town Clerk's report be NOTED.

7) FINANCE

a) Members received a financial report from the Responsible Financial Officer.

It was PROPOSED, SECONDED and AGREED that the report be NOTED.

b) Members considered for approval receipts and payments for February 2017.

It was PROPOSED, SECONDED and AGREED that receipts and payments for February 2017 be APPROVED.

c) Members received bank reconciliations to 28 February 2017.

It was PROPOSED, SECONDED and AGREED that bank reconciliations to 28 February 2017 be NOTED.

d) Members considered for approval income and expenditure to 28 February 2017.

It was PROPOSED, SECONDED and AGREED that income and expenditure to 28 February 2017 be APPROVED.

e) Members considered for approval payments for March 2017.

It was PROPOSED, SECONDED and AGREED that, due to a query on a payment to Shropshire Council, the payments for March 2017 be APPROVED at the next meeting.

8) S106 MONIES

Members received confirmation that £60,076 in S106 monies had been received from Shropshire Council. The money had previously been earmarked for drainage on the Gaskell Recreation Ground.
It was PROPOSED, SECONDED and AGREED that the information be NOTED.

9) WEBSITE

Members considered for approval the continuation of web hosting for the Neighbourhood Plan website at a cost of £295 + VAT.
It was PROPOSED, SECONDED and AGREED that web hosting should be considered further at the next meeting after discussing its future need with Cllr. Mike Grace.

10) CEMETERY

Members considered the future availability of grave spaces which had previously been considered at the last meeting. It was envisaged that spaces would run out within the next 3 to 4 years.

It was PROPOSED, SECONDED and AGREED that:

- i. **More information was needed on the likely costs of taking back the allotments from the Allotments Society and how much notice they should be given.**
- ii. **The matter would be considered further at the next meeting.**

11) CEMETERY ACCESS PROJECT

Members considered for approval the procedure for authorising expenditure for the 'Cemetery Access Project' for which £4,410 had been received from the "Tesco Bags of Help" scheme. The Newport Men in Sheds had offered to make bird boxes, bug/bee hotels, and two notice boards. The Town Council would only be charged for materials but the Men in Sheds would like a donation for the Men in Sheds. One notice board would be used to provide information on nature within the cemetery, and the other would be for Town Council information e.g. cemetery policies etc. Trees and nectar rich shrubs were to be purchased from Percy Thrower's garden centre in Shrewsbury because they had offered to donate £30 in vouchers and free delivery. Caring for God's Acre would plant the trees and shrubs. The project also included benches to be made from green oak but, because of the cost, three quotes would need to be acquired and approved by the Town Council.

It was PROPOSED, SECONDED and AGREED that:

- i. **The Town Clerk be granted delegated authority to purchase all items except the bench(s) for which 3 quotes would be acquired for consideration at a future meeting.**
- ii. **A grant would be given to the Men in Sheds, the amount of which would be determined at a future meeting.**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act it was PROPOSED, SECONDED and RESOLVED that, due to the confidential nature of the business to be transacted, the public and press should not be present.

12) FLORAL DISPLAY

Members considered for approval a quote for this year's floral display in the town.

It was PROPOSED, SECONDED and AGREED that a quote for £926 from R. Hall be APPROVED.

13) REPAIRS TO LINDEN LODGE

Members considered for approval a quote for repairs to Linden Lodge.

It was PROPOSED, SECONDED and AGREED that a quote for £523.40 be APPROVED.

14) STREET LIGHT

Members considered for approval a quote from Western Power for the removal and re-location of a street light situated within a private property at Bourton.

It was PROPOSED, SECONDED and AGREED that the Town Clerk should write to Western Power, on behalf of the resident where the light was situated, and ask that the resident should be paid the way leave so that the lamp could stay in its current location.

The meeting closed at 18:24.

Signed.....
Chairman

Date.....