

GASKELL RECREATION GROUND MUCH WENLOCK
Registered Charity no. 1116940

MANAGEMENT COMMITTEE

Minutes of a meeting held at
The Corn Exchange, Much Wenlock
4 p.m. on Monday 6 July 2015

PRESENT:

David Gibbon (Chairman), Chris Bowden, Gerry Bowden, Mary Hill, and Paul Laming.

SECRETARY:

Sharon Clayton

1) ELECTION OF CHAIRMAN

Nominations were sought for the election of Chairman.

It was PROPOSED, SECONDED and unanimously AGREED that David Gibbon be elected Chairman.

2) ELECTION OF DEPUTY CHAIRMAN

Nominations were sought for the election of Deputy Chairman.

It was PROPOSED, SECONDED and unanimously AGREED that Mary Hill be elected Deputy Chairman.

3) APOLOGIES

Apologies were received from Robin Bennett.

This apology was ACCEPTED.

4) DECLARATIONS OF INTEREST

There were no declarations of interest.

5) MINUTES

It was PROPOSED and SECONDED that the minutes of the meeting held on 13 April 2015 be CONFIRMED.

It was unanimously RESOLVED that the minutes be signed and ADOPTED as a true record.

6) SECRETARY'S REPORT

Members received a written report on action taken since the last meeting. The Secretary informed Members that she had received a response from William Brookes School concerning its use of the Ground. She said that the Town Council had approved the Management Plan between the Town Council and the Charity pending a review date being included in the document, and the Council had also agreed to give the charity its budget for the Ground once the Charity's account was fully operable.

It was AGREED that:

- i. The report be NOTED.
- ii. The Management Plan between the Town Council and the Charity should include a review date being included in the document.
- iii. The offer of £3,000 from the School for its use of the Ground includes from 09:00 until 16:00 Monday to Friday term-time only. Activities after these hours must be approved in advance, can only take place on marked out areas, and will incur an additional charge at the current rate.
- iv. The School should have no further use of the Ground until the money offered has been received.

7) TREASURER'S REPORT

Members received a report from the Treasurer which outlined predicted income and expenditure for the year. A discussion ensued about who should be responsible for the cricket pavilion which would eventually be owned by the Town Council, and was not on the same land as the Gaskell Recreation Ground which is managed by the charity. Members also considered costs associated with events on the Ground and the facilities and utilities that would need to be available such as electricity and water.

It was **AGREED** that:

- i. **The Town Council should be asked if it would be happy to accept that the cricket pavilion be maintained by the Cricket Club on a voluntary basis to a certain acceptable standard, such as it is today.**
- ii. **The charity needs to take control of all utility costs associated with facilities used on the Ground.**
- iii. **User costs would be reviewed and factored into the management plan for the Ground.**
- iv. **The School should be asked about splitting the electricity supply so that electricity to the School and the Ground can be metered independently.**

8) HEALTH AND SAFETY

Members considered health and safety on the Ground. There had been no feedback relating to any health and safety issues on the Ground and therefore

it was AGREED that existing policies should remain unchanged.

Paul Laming left at this point in the meeting.

9) POLICY REVIEW

Members considered for approval a review of existing policies.

It was unanimously AGREED that no revisions were necessary at this time.

10) TREE INSPECTION

Members considered arrangements to enable a tree inspection to be carried out. Concern was expressed about tree roots being obscured by epicormic growth which posed a trip hazard that could not easily be seen.

It was **AGREED** that:

- i. **A quote for the removal of epicormic growth should be obtained and the work carried out within a budget of £400.**
- ii. **The frequency of the need for a tree inspection should be ascertained.**
- iii. **A tree inspection should be discussed further at the next meeting.**

11) MANAGEMENT PLAN

Members considered for approval how a management plan for the Ground should be developed. It was proposed that the management plan should include the Linden Walk being built up to cover the tree roots. The management plan would also include planning events, management and maintenance of the Ground, and arrangements for working with partners such as other charities.

It was **AGREED** that the Management Plan should include the following headings for the next five years:

- i. **A sponsorship statement document for potential sponsors.**
- ii. **Short-term, medium-term, and long-term planning strategies for facilities and functions to include planning events, management and maintenance of the Ground, and arrangements for working with partners.**

12) SIGNAGE

Members considered for approval appropriate signage for the Ground.

It was AGREED that the Chairman and Secretary would meet with a sign maker to discuss appropriate signs for the Ground and report back at a future meeting.

13) GENERAL MAINTENANCE WORKS

Members considered for approval some general maintenance works that need to be carried out on the Ground.

It was AGREED that this would be considered further at the next meeting.

14) PLANTING PLAN

Members considered for approval inviting members of the public to produce a Planting Plan for the Gaskell recreation Ground.

It was **AGREED** that:

- i. **A planting plan should be discussed further at a future meeting.**
- ii. **A planting plan identifying planting areas should be included in the management plan for the Ground.**

15) DATES FOR FUTURE MEETINGS

Members considered a date for the next meeting.

It was AGREED that the next meeting would take place at 4 pm on Monday 10 August 2015.

The meeting closed at 18:00.

Signed.....
David Gibbon
Chairman

Date.....