



Much Wenlock Town Council

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Much Wenlock
Shropshire
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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that the Chairman has called an **EXTRAORDINARY** meeting of the above named **Personnel Committee** and will take place at **the Corn Exchange**, Much Wenlock commencing at **9 am** on Monday **13 October** 2014. Members are hereby summoned to attend for the purpose of transacting the following business.

Signed *D M Whiteman*
.....
Cllr Milner Whiteman OBE
Chairman

Signed *S. Clayton*
.....
Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date: 7 October 2014

A G E N D A

1. CHAIRMAN'S WELCOME

2. APOLOGIES

To receive apologies from Members unable to attend

3. DISCLOSURE OF PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. DISPENSATION

Requests for dispensation should be in writing, addressed to the Town Clerk, and received prior to the meeting

5. MINUTES

To approve the minutes from the meeting held on 21 August 2014

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are not present.

Members:

Cllr. Bert Harper, Cllr. Kevin Hadley, Cllr. Mary Hill and Cllr. Milner Whiteman

6. STAFFING

- a) To consider and approve increasing the hourly rate for employees who are below the minimum wage as from 1 October 2014
- b) To consider the Town Clerk's bi-annual Performance Review
- c) To consider and approve the appointment of an independent investigator to deal with a complaint by a town councillor about an employee
- d) To consider a response to (c) above