



Much Wenlock Town Council

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Town Clerk: Sharon Clayton BA (Hons) Fellow SLCC

NOTICE IS HEREBY GIVEN that the Chairman has called an Extraordinary meeting of the above named **HR Committee** that will take place at **the Corn Exchange**, Much Wenlock commencing at **6.15 pm** on **Thursday 14th March 2019** and Members are hereby summoned to attend for the purpose of transacting the following business.

Graham Edgcumbe Venning

Signed:
Cllr. Graham Edgcumbe Venning
Chairman

Date of issue: 8th March 2019

A G E N D A

1. Chairman's welcome

2. Apologies

To receive apologies from Members unable to attend

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk, and received prior to the meeting

5. Minutes

To approve the minutes from a meeting held on 4th October 2018

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be **PROPOSED**, **SECONDED** and **RESOLVED** that the public and press should not be present.

6. Review of salaries

To review and approve staff salaries from April 2019.

7. Contract of Employment

To consider issues relating to the revised Contract of Employment.

8. Staff absence

To consider matters associated with a forthcoming staff absence.