

09/15

# GASKELL RECREATION GROUND MUCH WENLOCK

Registered Charity no. 1116940

Minutes of the  
ANNUAL GENERAL MEETING  
held at  
The Guildhall, Much Wenlock  
7 pm on Thursday 17 December 2015

## PRESENT:

Mary Hill, Chris Bowden, Gerry Bowden, Don Davies, Graham Edgcumbe Venning, Bert Harper, Yvonne Holyoak, David Turner, Joffrey Watson, and Milner Whiteman OBE.

## IN ATTENDANCE:

Sharon Clayton – Secretary

### 1) ELECTION OF CHAIRMAN

In the absence of the Chairman it was agreed that Mary Hill should chair the meeting.

It was PROPOSED and SECONDED that David Gibbon be elected as Chairman for the ensuing year.

**It was unanimously AGREED that David Gibbon be elected as Chairman for the ensuing year.**

### 2) ELECTION OF DEPUTY CHAIRMAN

It was PROPOSED and SECONDED that Mary Hill be elected as Deputy Chairman for the ensuing year.

**It was unanimously AGREED that Mary Hill be elected as Deputy Chairman for the ensuing year.**

### 3) ELECTION OF SECRETARY

It was PROPOSED and SECONDED that Sharon Clayton be elected as Secretary for the ensuing year.

**It was unanimously AGREED that Sharon Clayton be elected as Secretary for the ensuing year.**

### 4) ELECTION OF TREASURER

It was PROPOSED and SECONDED that Sharon Clayton be elected as Treasurer for the ensuing year.

**It was unanimously AGREED that Sharon Clayton be elected as Treasurer for the ensuing year.**

### 5) APOLOGIES

Apologies were received from Robin Bennett, Mike Grace, and David Gibbon who all had personal commitments.

**These apologies were ACCEPTED.**

### 6) MINUTES

a) It was PROPOSED and SECONDED that the minutes of the meeting held on 18 June 2015 be CONFIRMED.  
**It was AGREED that the minutes be signed and ADOPTED as a true record.**

b) The minutes of meetings of the Gaskell Recreation Ground Management Committee held on 6 July, 24 August, and 21 September 2015 were NOTED and ADOPTED.

### 7) APPOINTMENT OF COMMITTEE(S)

Trustees considered the appointment of the Management Committee for the ensuing year.

**It was PROPOSED, SECONDED and AGREED that:**

- i. **The Management Committee would be re-appointed whose membership would consist of David Gibbon, Chris Bowden, Gerry Bowden, Mary Hill, Graham Edgcumbe Venning, and Paul Laming.**

- ii. **The Committee should be asked to consider the recommendations contained within the drainage report carried out by the Town Council, and the report should be included within the Maintenance Plan for the ground.**

#### **8) OFFICER REPORTS**

- a) Trustees received a written report from the Secretary that gave a brief report of the tasks undertaken by the Management Committee during the year. Trustees also received a copy of advice received from the Charity Commission about the administration of the charity which clarified a number of concerns.

The Secretary also informed members that she had met with the charity's insurers who had confirmed that all members were indemnified the limit of which was £250,000.

**It was AGREED that the Secretary's report be NOTED.**

- b) Trustees received a written financial report from the Treasurer. The report contained information concerning the legal duties that charities should conform to and the Treasurer recommended that the charity should adopt Financial Regulations modelled on those adopted by the Town Council.

Since April 2015 a tree inspection and RoSPA inspection had been carried out and new signage had been installed on the Ground. Trustees received tabled information on income and expenditure from April to November 2015.

**It was AGREED that the report be NOTED.**

#### **9) BUDGET 2016/2017**

Trustees received a draft budget proposal for 2016/2017.

**It was PROPOSED, SECONDED, and unanimously AGREED that a budget of £10,230 should be recommended to the Town Council.**

#### **10) GASKELL RECREATION GROUND POLICY**

Trustees considered for approval amendments to the adopted policy as recommended by the Management Committee.

**It was PROPOSED, SECONDED, and unanimously AGREED that the amendments be APPROVED.**

#### **11) FINANCIAL REGULATIONS**

Trustees considered for approval draft Financial Regulations for adoption.

**It was PROPOSED, SECONDED, and unanimously AGREED that, following the agreed amendments, the Financial Regulations be ADOPTED.**

David Turner left at this point in the meeting.

#### **12) CONSTITUTION**

Trustees received information from the Charity Commission concerning the adopted Constitution. The Secretary informed trustees that the objects of the charity were currently registered as "A recreation ground and playing field for the residents of the Wenlock Ward of the Borough of Wenlock". However, the objects within the Constitution were stated as: "To ensure that the ground is protected, maintained, and available for the people of Much Wenlock in accordance with the wishes of Mary Ward as outlined in the Conveyance dated 20 January 1936". The Secretary recommended that the Constitution be amended so that it reflected the objects as registered with the Charity Commission and that the Terms of Reference for the Management Committee should include: "To ensure that the ground is protected, maintained, and available for the people of Much Wenlock in accordance with the wishes of Mary Ward as outlined in the Conveyance dated 20 January 1936".

**It was PROPOSED, SECONDED and AGREED that:**

- i. **The Objects contained within the Constitution should reflect those registered with the Charity Commission.**

- ii. **The Terms of Reference for the Management Committee should include: “To ensure that the ground is protected, maintained, and available for the people of Much Wenlock in accordance with the wishes of Mary Ward as outlined in the Conveyance dated 20 January 1936”.**

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**13) DATE OF NEXT MEETING**

It was **NOTED** that the next meeting would take place on Thursday 16 June 2016.

The meeting closed at 20:09.

Signed.....  
Chairman of the Trustees

Date.....