

**Much Wenlock Community Led Project Group Meeting  
Priory Hall, Bullring, Much Wenlock  
Tuesday 21<sup>st</sup> July 2015, 7.30 pm**

**M I N U T E S**

**1.0 Present**

Mike Grace	Community Representative
Lesley Durbin	Community Representative
Ray Bacon	Community Representative
Gill Wright	Community Representative
Yvonne Holyoak	Community Representative
David Turner	Shropshire Council
Paul Sutton	Shropshire Housing
Matthew Hill	Shropshire Housing

**Apologies**

Robin Bennett	Community Representative
Michelle Lane	Community Representative
Maria Howell	Shropshire Council
Nick Wood	Shropshire Council

**2.0 Minutes of previous meeting**

**2.1** All present agreed that the minutes were a true and accurate record of the meeting held on 9<sup>th</sup> June 2015.

**3.0 Matters arising**

**3.1** Shropshire Council S106 developer contribution pot still remains unallocated. MH to apply to NW when scheme has progressed.

**3.2** Website is now live (advertised in July's Wenlock Herald) and will be utilised to publicise events and progress after Much Wenlock Town Council support obtained.

**3.3** A discussion was held regarding the Doctors surgery. Agreed to suspend contact for time being.

**3.4** MH to set up electronic file for all correspondence to Wenlock Estates.

**3.5** MH to write to Wenlock Estates once he has established viability of the Tench land. MH meeting Mr Tench week commencing 27/07/15.

**3.6** Oakfield Park now to be called Callaughton Lane (Milner), heads of terms agreed and option being drafted.

**3.7** Dave Edwards to be contacted regarding

- i) Drainage design
- ii) Attendance at October event

MH

MH

MH

MH

MH

MH

<p>It should be noted that it is David L Edwards, to distinguish between other Shropshire Council employees.</p>	
<p><b>3.8</b> Communication of drainage design still requires careful thought.</p>	PS/MH
<p><b>3.9</b> MH confirmed receipt of Much Wenlock's design statement, a copy will be given to the architect with his appointment. A discussion was held relating to passivahaus versus design statement. Architect to always follow design statement a priority document and explain passivhaus consequences.</p>	MH
<p><b>3.10</b> West Midlands Fire Service are still exploring a small housing scheme adjacent to their station. DE suggested PS speak to Mal Price and explore any opportunities.</p>	PS
<p><b>4.0 Journey Board</b></p>	
<p><b>4.1</b> The journey board was presented and various suggestions were made to incorporate into final version, but broadly</p> <ul style="list-style-type: none"> <li>i) simpler messaging</li> <li>ii) colours and fonts</li> <li>iii) combining some bubbles</li> </ul>	PS
<p><b>4.2</b> Agreed to allow Shropshire Housing final design of journey board approval.</p>	
<p><b>5.0 Dates for future meetings</b></p>	
<p><b>5.1</b> 1<sup>st</sup> September 2015 - Project Board Meeting, 7.30 pm, Priory Hall Much Wenlock Town Council to be in attendance, invitation email and follow up letter had been sent.</p>	PS
<p><b>5.2</b> Mid September - to plan October event - date to be confirmed, 7.30 pm, Priory Hall</p>	PS
<p><b>5.3</b> 13<sup>th</sup> October 2015 - Project Board Meeting, 7.30 pm, Priory Hall</p>	
<p><b>5.4</b> Saturday in October for public event - date to be confirmed</p>	PS
<p><b>5.5</b> 1<sup>st</sup> December 2015 - Project Board Meeting, 7.30 pm, Priory Hall</p>	
<p><b>6.0 Any other business</b></p>	
<p><b>6.1</b> Julian Walker had resigned from the Project Board due to other commitments.</p>	
<p><b>6.2</b> PS to liaise with NW regarding Shropshire Council's review and update of Much Wenlock's place plan.</p>	PS
<p><b>6.3</b> NW to enquire whether S106 Cressage monies could be spent at Much Wenlock.</p>	NW
<p><b>6.4</b> DE, MG and LD to discuss plans with flood group after 3<sup>rd</sup> September 2015. PS to be invited.</p>	DE

- 6.5** A brief discussion was held about the public event and agreed that it needs to continue to deliver the Neighbourhood Plan and the room needs to be laid out in a logical sequence and specific displays on the following:
- i) Neighbourhood Plan - reminder to what it says and key actions
  - ii) The Project Board - who and why plus Marches Community Led Services explanation
  - iii) Demographic mandate for housing (housing need research and up to date position)
  - iv) Site searches - the how and what
  - v) The selected site
  - vi) The drainage solution
  - vii) What is affordable housing:
    - a) Shropshire Council definition
    - b) How lettings work
    - c) Shropshire Homepoint
    - d) Testimonies from other Community Led Schemes
  - viii) Shropshire Housing - who we are and what we do
  - ix) Design for real session with architect, round table event