



# Much Wenlock Town Council

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**Town Clerk: Sharon Clayton BA (Hons) Fellow SLCC**

**NOTICE IS HEREBY GIVEN** that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **1 February** 2018 and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....  
Sharon Clayton BA (Hons) Fellow ILCM  
Town Clerk

Date: 25 January 2018

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

#### **1. Chairman's welcome**

#### **2. Apologies**

To receive apologies for absence

#### **3. Disclosure of pecuniary interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

#### **4. Dispensations**

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

#### **5. Shropshire Council report**

To receive a report from Shropshire Councillor David Turner (for information only)

#### **6. Public session**

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda

#### **7. Minutes**

- a) To APPROVE and ADOPT the minutes of a Town Council meeting held on 11 January 2018
- b) To NOTE and ADOPT the minutes of a Planning & Environment Committee meeting held on 5 December 2017
- c) To NOTE and ADOPT the minutes of a Finance & Resources Committee meeting held on 29 November 2017

**8. Town Clerk's report**

To receive a written report from the Town Clerk on action taken from the last Town Council meeting

**9. Nominations for Mayor 2018/2019**

To receive nominations for Mayor from May 2018 to May 2019

**10. Nominations for Deputy Mayor 2018/2019**

To receive nominations for Deputy Mayor from May 2018 to May 2019

**11. Annual Town Meeting**

To consider and approve and agenda for the Annual Town Meeting that will take place on Thursday 8 March 2018

**12. Terms of Reference**

To consider and approve membership and Terms of Reference for the History Working Group

**13. Income & expenditure**

To receive and **NOTE** income and expenditure to 31 December 2017

**14. Town Council Critical Commitments Strategy 2018-2021 and Action Plan**

To **NOTE** the updated Critical Commitments Strategy and Action Plan following decisions made on 11 January 2018

**15. Cemetery fees**

To consider and approve a recommendation from the Finance & Resources Management Committee concerning cemetery fees for non-parishioners

**16. CCTV**

To consider and approve a community led CCTV and safety programme for the town of Much Wenlock (Cllr. Allan Walter)

**17. Asset Management Plan**

To receive an verbal report on future plans concerning the Council's fixed assets following a meeting with the Conservation Officer (Cllr. Graham Edgcumbe Venning)

**18. Traffic issues**

To consider traffic issues in Much Wenlock

**19. Consultation**

To consider and approve a response to the following:

**20. Correspondence**

To receive and NOTE the following:

- a) SALC information bulletin and other information – emailed to Members
- b) Police report – to follow

**21. Agenda items for next town council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting

**22. Date of next meeting**

To NOTE that the next meeting will be take place on 1 March 2018