



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
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Town Clerk: Sharon Clayton BA (Hons) Fellow ILCM

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **11 January** 2018 and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date: 4 January 2018

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. Emergency planning

Lianne Deathridge, Emergency Planning Manager at Shropshire Council will advise on emergency planning in Shropshire

6. Shropshire Council report

To receive a report from Shropshire Councillor David Turner (for information only)

7. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda

8. Minutes

- a) To APPROVE the minutes of a Town Council meeting held on 7 December 2017
- b) To NOTE and ADOPT the minutes of a Planning & Environment Committee meeting held on 31 October 2017

9. Town Clerk's report

- a) To receive a written report from the Town Clerk on action taken from the last Town Council meeting
- b) To receive a report concerning works to be carried out by Western Power to replace overhead power lines with underground cables

10. Interim internal audit report

To consider and approve the interim internal audit report

11. Budget/precept 2018/2019

- a) To receive a report on the 2018/2019 budget
- b) To receive information on current reserves
- c) To consider and approve the Critical Commitments Strategy 2018-2021
- d) To consider and approve an update of the Town Council's Action Plan
- e) To consider and approve the 2018/2019 budget and precept

12. Update from the Chairman of the Finance & Resources Management Committee

To receive and NOTE information from the Chairman of the Finance & Resources Management Committee and to approve a budget for refurbishment of the rear office at the Corn Exchange and approve the siting of an art feature on the Gaskell corner (Cllr. Graham Edgcumbe Venning)

13. Town Archives

To consider and approve recommendations from the Team Leader of Shropshire Collections and Curatorial Service concerning the Town Archives

14. Road Safety Policy

To consider and approve road safety improvements in Much Wenlock for inclusion in Shropshire Council's Road Safety Policy

15. Consultation

To consider and approve a response to the following:

- a) Consultation on admission arrangements for 2019/20 for secondary school area

16. Correspondence

To receive and NOTE the following:

- a) SALC information bulletin and other information – emailed to Members
- b) Police report – to follow
- c) Notes from a Market Town Clerks meeting held on 9 November 2017
- d) Information from NALC concerning the appointment of a Data Protection Officer

17. Draft protocol for councillor/clerk relations

To consider and approve a protocol for councillor and clerk relations as recommended by SALC

18. Agenda items for next town council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

19. Date of next meeting

To NOTE that the next meeting will be take place on 1 February 2018