



Much Wenlock Town Council

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Town Clerk: Sharon Clayton BA (Hons) Fellow SLCC

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **1 March 2018** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date: 22 February 2018

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. Shropshire Council report

To receive a report from Shropshire Councillor David Turner (for information only)

6. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda

7. Minutes

- a) To APPROVE and ADOPT the minutes of a Town Council meeting held on 1 February 2018
- b) To APPROVE and ADOPT the minutes of a Planning & Environment Committee meeting held on 30 January 2018
- c) To NOTE and ADOPT the minutes of a Planning & Environment Committee meeting held on 9 January 2018

8. Town Clerk's report

To receive a written report from the Town Clerk on action taken from the last Town Council meeting

9. Planning matters

To consider and approve a response to the following:

Planning applications

17/05851/FUL 24 Sheinton Street, Much Wenlock	Erection of external steps and retaining wall and formation of parking space following demolition of garage and boundary wall WITHDRAWN
18/00469/FUL 34 Stretton Westwood, Much Wenlock	Erection of part two storey and part single storey extensions; lean to, and covered porch
18/00500/FUL 5/6 Old Cottages Much Wenlock Road, Farley, Much Wenlock	Erection of front extension to main dwelling; demolition of existing garage; erection of detached annex; alterations to access
18/00537/TCA 5 Stretton Road, Much Wenlock	To remove one Norway Spruce within Much Wenlock Conservation Area
18/00549/FUL Fire Station, Smithfield Road, Much Wenlock	Refurbishment of existing fire station building to include the erection of a single storey extension
18/00631/TPO Oil Storage Much Wenlock Road, Farley, Much Wenlock	To carry out various works to trees protected by the Bridgnorth District Council (B Radley Quarry) TPO 1983
18/00745/FUL Priory Tea Rooms, 5 Sheinton Street, Much Wenlock	Change of Use from A3 Restaurant to B1 Office Space
18/00775/TCA 3 Barrow Street, Much Wenlock	Re-shape and reduce one Holly by 20% and remove one Plum within Much Wenlock Conservation Area

*NOTE: *Planning applications not listed above that are received after the issue of this Agenda and included on Shropshire Council's website will also be considered due to response time frames*

To **NOTE** the following:

Planning decisions

17/05666/OUT 1 Sytche Close, Much Wenlock	Outline application for the erection of a dwelling to include access Permission REFUSED 9 February 2018
17/05722/FUL 17 Homer, Much Wenlock	Erection of a 1.8m high garden wall facing the highway following removal of existing fence Permission GRANTED 5 February 2017

10. Street naming

To consider and approve "Ashworth Court" as a street name for a residential development site of five plots at Bourton Road, Much Wenlock

11. Membership of Committees and Task and Finish Group

- To consider and approve the appointment of a Member to the Finance & Resources Management Committee
- To consider and approve the appointment of a Member to the Planning & Environment Committee
- To consider and approve the appointment of a Member(s) to the Battle's Over Task and Finish Group

12. Internal audit

To consider the second part of the interim internal audit report

13. Investment Strategy

To consider and approve a draft Investment Strategy

14. Banking

To consider and approve a recommendation from the Finance & Resources Management Committee concerning investment of the Town Council's unallocated reserves (Cllr. Graham Edgcumbe Venning)

15. Freedom of Information

To **NOTE** the conclusion of a recent Freedom of Information Request

16. Disused toilets on the Gaskell Recreation Ground

To consider a letter from a local resident concerned about rats in the disused toilet block on the Gaskell Recreation Ground

17. Silent Soldier Campaign

To consider and approve supporting the Royal British Legion's "Silent Soldier" Campaign to mark this year's Centenary of the First World War

18. Communications Strategy

To consider and approve a revised Communications Strategy

19. Exhibitions at the Guildhall

To consider and approve whether exhibitors at the Guildhall should be charged

20. Consultation

To consider and approve a response to any consultation received

21. Correspondence

To receive and **NOTE** the following:

- a) SALC information bulletin and other information – emailed to Members
- b) Notes from a Market Town Clerks meeting held on 30 January 2018
- c) Police report – to follow

22. Agenda items for next town council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

23. Date of next meeting

To **NOTE** that the next meeting will be take place on 5 April 2018