



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Sharon Clayton BA (Hons) Fellow SLCC

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **5 April** 2018 and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Sharon Clayton BA (Hons) Fellow ILCM
Town Clerk

Date: 27 March 2018

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

5. Shropshire Council report

To receive a report from Shropshire Councillor David Turner (for information only)

6. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda

7. Minutes

To APPROVE and ADOPT the minutes of a Town Council meeting held on 1 March 2018

8. Town Clerk's report

To receive a written report from the Town Clerk on action taken from the last Town Council meeting

9. Meeting room at the Corn Exchange

- a) To receive a verbal update on refurbishment and furnishing of the new meeting room at the Corn Exchange (Cllr. Graham Edgcumbe Venning)
- b) To consider and approve a further budget of £500 towards the cost of furnishing the meeting room at the Corn Exchange

10. Communication Strategy

Re receive a verbal update on the Communication Strategy from the Communication Strategy Task & Finish Group

11. Gaskell Recreation Ground

To receive a verbal update on plans for the Gaskell Recreation Ground from the Gaskell Recreation Ground Management Committee

12. Consultation

To consider and approve a response to any consultation received

13. Correspondence

To receive and NOTE the following:

- a) SALC information bulletin and other information – emailed to Members
- b) Information from the Shropshire-Wide 20mph Campaign Co-organisers - emailed to Members
- c) Traffic issues at Sytche Lane, Much Wenlock – emailed to Members

14. Agenda items for next town council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

15. Date of next meeting

To NOTE that the Annual Town Council Meeting will take place on **3 May** 2018 followed by the re-convened Annual Town Council meeting on **10 May** 2018.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present.

16. Historic Buildings

To consider for approval quotes for works to the Council's historic buildings

17. Freedom of Information requests

To receive information concerning ongoing subject access requests and their costs in terms of staff time, and subsequent communication from the Information Commissioner's Office