



# Much Wenlock Town Council

Corn Exchange  
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Shropshire  
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Town Clerk: Sharon Clayton BA (Hons) Fellow SLCC

**NOTICE IS HEREBY GIVEN** that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **5 July 2018** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....  
Sharon Clayton BA (Hons) Fellow SLCC  
Town Clerk

Date: 28 June 2018

## A G E N D A

### FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

#### **1. Chairman's welcome**

#### **2. Apologies**

To receive apologies for absence

#### **3. Disclosure of pecuniary interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

#### **4. Dispensations**

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting

#### **5. Public session**

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda

#### **6. Christmas Fayre**

To receive an update on plans for this year's Christmas Fayre (Charles Teaney)

#### **7. Minutes**

- a) To APPROVE and ADOPT the minutes of a Town Council meeting held on 7 June 2018
- b) To ADOPT the minutes of Planning & Environment Committee meeting held on 1 May 2018
- c) To ADOPT the minutes of a Finance & Asset Management Committee meeting held on 29 May 2018

#### **8. Town Clerk's Report**

To receive a written report from the Town Clerk on action taken from the last Town Council meeting

## **9. GDPR policies**

To consider and approve:

- a) A Consent Form to communicate Town Council activities in compliance with GDPR
- b) A Personal Data Audit Questionnaire

## **10. Final Interim Internal Audit**

To consider and approve the final interim internal audit

## **11. Media, Marketing and Tourism Working Group**

- a) To consider and approve that Cllr. Marcus Themans replaces Cllr. Graham Edgcumbe Venning on this working group
- b) To receive an update from the Media, Marketing and Tourism Working Group

## **12. Commemorative Plaque on Back Lane Car Park**

To consider supporting the installation of a commemorate plaque on Back Lane car park in Much Wenlock (Cllr. Mary Hill)

## **13. Drainage on the Gaskell Recreation Ground**

To consider and approve seeking quotes for drainage works on the Gaskell Recreation Ground in accordance with the Town Council's Financial Regulations

## **14. A458 safety concerns**

To consider concerns about the traffic on the A458 at the junction of Racecourse Lane and Callaughton Ash

## **15. Tablets for Town Councillors**

To consider the purchase of tablets for Town Council business

## **16. Community Awards**

To consider and approve nominating the 'Friends of the Cemetery' for a Groundwork Community Award

## **17. Consultation**

To consider and approve a response to any consultation received

## **18. Correspondence**

To receive and NOTE the following:

- a) SALC information bulletin and other information – emailed to Members
- b) Buildwas Power Station – buyer found – emailed to Members
- c) Email from a local resident CONFIDENTIAL

## **19. Committee meeting room**

To consider and approve a name for the new committee meeting room at the Corn Exchange

## **20. Agenda items for next town council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting

## **21. Date of next meeting**

To NOTE that the next meeting will take place on **6 September 2018**

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## **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

## **22. Barclays Bank**

To consider and approve further action regarding the Town Council's negotiations with Barclays Bank

## **23. Communication with former Town Councillors**

To consider how to deal with ongoing communication from former Town Councillors