



Much Wenlock Town Council

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Locum Town Clerk: **Trudi Barrett BA (Hons)**

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **10 January 2019** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Locum Town Clerk

Date: 3 January 2019

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies

To receive apologies for absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Public Session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

7. Presentation from Connexus on Affordable Housing

To welcome representatives from Connexus to the meeting and to invite them to present options for affordable housing development in the town.

8. Minutes

- a) To APPROVE and ADOPT the minutes of a Town Council meeting held on 6 December 2018.
- b) To ADOPT the minutes of Planning & Environment Committee meetings held on 2 October and 30 October 2018.
- c) To ADOPT the minutes of a Finance & Asset Management Committee meeting held on 23 October 2018

9. Locum Town Clerk's Report

To receive a written report from the Locum Town Clerk on action taken from the last Town Council meeting.

10. Temporary Responsible Financial Officer (RFO)

To note that the Town Council has appointed Sharon Clayton as temporary RFO until the recruitment of a permanent RFO is completed.

11. Budget 2019/2020

To consider for approval the draft budget 2019/2020.

12. Membership of Finance & Asset Management Committee

To note that Councillor Southan wishes to step down from the Finance & Asset Management Committee due to other commitments and to appoint another Councillor to take her place.

13. Shropshire Local Plan Review – Consultation on Preferred Sites

To note that the Council will hold an extraordinary full Council meeting on Thursday, 17 January 2019 to review the consultation documents. Any member of the public wishing to speak at that meeting should request to do so in the usual way.

14. Consultation

To consider the following consultation and agree a response:

- a) Bring Bank Site Consultation from Shropshire Council, which closes on 25th January 2019.
- b) Police and Crime Commissioner Budget consultation, which closes on 20th January 2019.

15. History Working Group

To note a report from the recent meeting of the History Working Group.

16. Relocation of Post Box in High Street

To note that Royal Mail have confirmed that the post box will be relocated to a position outside the Spar shop in the High Street.

17. Buckingham Palace Garden Party

To note that SALC is entitled to nominate two individual Chairmen/Mayors to attend the Summer Garden Party at Buckingham Palace and to agree to put forward the Mayor, Councillor Graham Edgcumbe Venning, for nomination. (N.B. successful nominees are drawn at random by SALC from a pool of all valid nominations received).

18. Correspondence

To receive and NOTE the following:

- a) SALC information bulletin and other information – emailed to Members.
- b) Notes from fourth Broseley, Much Wenlock and Cressage Well-Being Forum – emailed to Members.

19. Agenda items for next town council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

20. Date of next meeting

To NOTE that an extraordinary meeting will take place at 7.00pm on **17 January 2019** and the next meeting will take place on **7 February 2019**.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present.

21. Gaskell Recreation Ground

- a) To note and approve the revised specification and quotation for drainage work on the Gaskell Recreation Ground.
- b) To resolve to allocate additional funds to cover the cost of the project.
- c) To resolve to formally award the contract for the project to the preferred contractor.
- d) To delegate authority to the Gaskell Ground Management Committee to oversee and make decisions during the project.

22. Barclays Bank

To note an update on the Town Council's negotiations with Barclays Bank.

23. Recruitment of new Town Clerk and Responsible Financial Officer

To note a report from the Recruitment Panel.