



Much Wenlock Town Council

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Locum Town Clerk: **Trudi Barrett BA (Hons)**

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm on Thursday, 7th March 2019** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Locum Town Clerk

Date: 27th February 2019

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies

To receive apologies for absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Public Session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

7. Minutes

- a) To APPROVE and ADOPT the minutes of a Town Council meeting held on 7th February 2019.
- b) To ADOPT the minutes of Planning & Environment Committee meeting held on 8th January 2019.
- c) To ADOPT the minutes of a Finance & Asset Management Committee meeting held on 29th January 2019.

8. Locum Town Clerk's Report

To receive a written report from the Locum Town Clerk on action taken from the last Town Council meeting.

9. Nominations for Mayor 2019/2020

To receive nominations for Mayor from May 2019 to May 2020.

10. Nominations for Deputy Mayor 2019/2020

To receive nominations for Deputy Mayor from May 2019 to May 2020.

11. Annual Town Meeting

To note that the Annual Town Meeting will be held on Tuesday, 12th March and that the Chairs of the Planning & Environment Committee, the Finance & Asset Management Committee and the Gaskell Recreation Ground Management Committee will be required to make presentations.

12. Housing Needs Working Group

- a. To note a report from the initial meeting of the Housing Needs Working Group.
- b. To consider and approve the Terms of Reference for the Group.

13. Neighbourhood Fund and Community Infrastructure Levy (CIL) Payments

To note the Neighbourhood Fund payable to Much Wenlock Town Council in April 2019 and the overall CIL payments from 2012 – 2018.

14. Defibrillator

To consider the installation of a defibrillator at a Town Centre site, possibly at the Corn Exchange outside the Library.

15. Dementia Support Group

To note the setting up of a dementia support group, "Care and Share Group", which will run on the 2nd and 4th Monday of every month from 12.30pm to 3.30pm at the Pinefields Community Room, Much Wenlock, commencing in April.

16. Great British Spring Clean

To note that the Great British Spring Clean will run from 22nd March to 23rd April and to consider whether the Town Council would wish to participate in any way.

17. Correspondence

To receive and NOTE the following:

- a) SALC information bulletin and other information – emailed to Members.
- b) Shropshire Council Early Help Update February 2019 – emailed to Members.

18. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

19. Date of next meeting

To NOTE that the next meeting will take place on **4th April 2019**.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present.

20. Much Wenlock Library

- a. To note a report from the Mayor on recent discussions with the Library Service Manager at Shropshire Council.
- b. To review and approve the revised Funding Agreement between Much Wenlock Town Council and Shropshire Council (to follow).

21. Barclays Bank

To note an update on the Town Council's negotiations with Barclays Bank.

22. Recruitment of new Town Clerk and Responsible Financial Officer

To note a report from the Recruitment Panel.