

MONTH	MINUTE NO.	RESOLUTION	TASK COMPLETE	COMMENT
2018				
October	10	Museum Lease: a) Shropshire Council should be asked to deal with the mess being made by pigeons. b) The museum should be redecorated as stated within the terms of the lease agreement. c) There would not be a rent increase at this time	Yes	SC informed. Redecoration undertaken April/May 2019.
	12	Public toilets a) The purchase of new public toilets should be considered further at the next meeting with the intention of making a recommended proposal to the Town Council. b) Danfo should be thanked for their presentation and asked for costings and case study results to include electric car charging points and advertising panels over a 25 year term.	Pending	Quotation received from Danfo. Public toilets considered at Finance meeting on 29 th January. Further consideration of the matter deferred at meeting on 26 th February.
	13	The repair schedule from Arrol and Snell be accepted with the addition of pigeon spikes	Work in progress	Prices were requested, but not received from Arrol & Snell. Quotations requested locally and order for immediate repair priorities placed with contractor on 1 st May.
	15	Corn Exchange Car Park a) That the fence should be repaired within a budget of £450 b) The surface of the car park should be cleaned c) Future use of the car park should be considered at a future meeting.	Yes Work in progress	a) Sponsored fencing installed by Grange Fencing on 8 th May. b) Some moss has been removed, moss killer still to be applied. c) Agreed at meeting on 23 rd April that Cllr Themans develop a formal proposal for use of the car park.
December	10	Request from tenant to replace door to intermediate office in Corn Exchange.	Work in progress	SC Conservation Officer has visited site and has no objections. Tenant informed of decision. Details of replacement door awaited.
January	12	Obtain options and prices from lighting contractors to improve lighting under the Corn Exchange and in the alley.	Work in progress	Quotations requested from local contractor and street lighting contractor and surveys undertaken. Quotations awaited.
	18	Memorial plaque for Back Lane car park approved.	Work in progress	Location agreed. Permission awaited from Shropshire Council.
February	11	One art work to be sited on the High Street by Back Lane car park.	Work in progress	Permission received from SC in principle to site artwork on pavement. Discussions ongoing.
	12	Cllrs Walter and Edgcumbe Venning to be key holders to the Guildhall and Corn Exchange subject to clarification of responsibilities.	Work in progress	Information obtained from Securitywise. Keys and codes to be issued.

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	16	Informal meeting to be arranged with Wenlock Estates regarding The Square. Bench to be moved from the middle of The Square to the bottom of the shallow steps by the hand rail.	Work in progress	
March	7b	Strategic Plan and Strategic Financial Plan to be produced for the Council.	Work in progress	Internal auditor consulted, example plans provided and circulated to committee members for discussion at meeting on 21 st May.
	7b	Advice to be taken from RBS on reports which can be generated by financial software system	Work in progress	To form part of proposed RBS training. Initial training to be undertaken on 24 th May.
	7e	Year end report to be prepared on charity accounts so that consideration can be given to their closure	Work in progress	Report prepared. To be presented to June full Council meeting for decision.
	18a	Level of flower bed at Linden Lodge to be lowered. Quotations to be obtained for recommended maintenance work at Linden Lodge.	Work in progress	Order placed for flower bed to be lowered by local gardener. Quotations for work awaited from Balfours.
April	10	Heads of Terms for Gaskell drainage work approved.	Yes	Confirmed to Shropshire Council. Full agreement awaited.
	15, 17	Orders to be placed for work to damaged railing in St Mary's car park and repairs to rear window of library	Yes	Orders placed, start date for work awaited.
	16	Order to be placed for floral displays	Yes	