

Gaskell Recreation Ground Much Wenlock

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Members of the Gaskell Recreation Ground Much Wenlock

MANAGEMENT COMMITTEE

are invited to attend a meeting

to be held at the

The Guildhall, Much Wenlock

Commencing at **6 pm** on Tuesday **12th November 2019**

for the purpose of transacting the following business

Date of issue: 6th November 2019



Trudi Barrett
Secretary

A G E N D A

1. Election of Chairman

2. Election of Deputy Chairman

3. Committee Membership

To note, that following the resignation of Kate Southan and Adam Davy from the Town Council, the following were appointed to the Management Committee at the extraordinary meeting of the Gaskell Charity held on 22nd October 2019: Councillor Bert Harper, Councillor Mary Hill, Councillor Allan Walter.

4. Apologies

5. Declarations of Interest

6. Minutes

To consider and approve the minutes of the meeting held on 17th September 2019.

7. Treasurer's Report

- To note a report from the Treasurer.
- To approve the following expenditure (invoices paid between meetings):

Date of invoice	Supplier	Item	Net £	VAT £	Total £
31.08.19	Spacecare-Shropshire	Grounds maintenance August 2019	760.36	152.07	912.43
31.09.19	Spacecare-Shropshire	Grounds maintenance September 2019	657.62	131.52	789.14
31.10.19	Spacecare-Shropshire	Grounds maintenance October 2019	657.62	131.52	789.14

- To consider the following invoice from Alan Lewis Ltd:

Date of invoice	Supplier	Item	Net £	VAT £	Total £
22.10.19	Alan Lewis Ltd	Project monitoring with site visits to Gaskell Recreation Ground	800.00	160.00	960.00

8. 2020/21 Budget

- a. To consider the draft budget for the financial year 2020/21, including contributions from user groups.
- b. To note that the draft budget will be submitted to the charity for approval at the meeting on 12th December 2019.

9. Drainage

- a. To note that the certificate of Practical Completion has been issued for the drainage work and that Dan Shotton has submitted his first invoice to the Town Council.
- b. To note outstanding work and to consider any issues arising.

10. Maintenance Requirements

- a. To note a report from the meeting held with Alan Lewis and Spacecare regarding future maintenance requirements.
- b. To agree how to move forward with maintenance of the Ground, including consideration of the following:
 - The service level/quality level of grounds facilities to be offered to clubs (basic, standard, sports)
 - Proposed work that can be undertaken by local groups
 - Storage facilities for additional material (separation of chemicals, machinery, etc)
 - White line marking with regard to a change in legislation concerning chemicals

11. Play Equipment

- a. To note that the annual safety inspection of the play equipment has been carried out and that all issues highlighted were low or very low risk.
- b. To note that the Secretary is obtaining quotations for the issues identified in the report.

12. User Agreements

To decide how to address consideration of user agreements.

13. Path and Access Project (LEADER)

- a. To note that the LEADER funding has been accepted and that the whole project has to be completed by 30th June 2020.
- b. To consider progress with obtaining additional funding for the project.
- c. To note a report from the meeting held on 6th November with the Great Outdoor Gym Company to discuss creation of the access between William Brookes School and the Gaskell Ground.
- d. To note that the contract for the construction of the path will need to go out to tender and to consider the specification required.

14. Tree and Hedge Management

- a. To note the response from the tree surgeon with regard to dead wood in trees and epicormic growth on the lime trees.
- b. To note the requirement for a list of donated/dedicated trees on the Ground and to consider any positions around the Ground which might be available for future tree planting donations.
- c. To consider arrangements for a proposed annual donation from the Wenlock Olympians towards management of the William Penny Brookes dedicated trees on the Ground.
- d. To agree to draw up guidelines for the donation of trees and the management of those trees.
- e. To consider current work required to trees and hedges.

15. Samaranch Tree

To note that a small ceremony will be held on Friday, 29th November to mark the planting of the replacement Samaranch tree.

16. Dogs on the Gaskell Ground

To consider the introduction of pet walking areas for both free and leashed animals.

17. Wenlock Olympians Annual Junior Cross-Country Event

To note that the above event will be held on the Gaskell Ground on 1st December 2019.

18. Friends of the Gaskell Recreation Ground

- a. To note any response to advertising for volunteers to form a Friends of the Gaskell group.
- b. To consider the next steps.

19. Next Meeting

To agree the dates of forthcoming meetings.