



# Much Wenlock Town Council

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Shropshire  
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**Town Clerk: Trudi Barrett BA (Hons)**

Due to the current Covid-19 epidemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4<sup>th</sup> April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing, until May 2021.

**NOTICE IS HEREBY GIVEN** that a meeting of the above-named Town Council will be held remotely by Zoom video-conference commencing at **7 pm** on Thursday **2<sup>nd</sup> July 2020** and Members are hereby summoned to attend for the purpose of transacting the following business.

The link to the meeting is: <https://us02web.zoom.us/j/82592574380?pwd=amNISjFZYlRkOSUlwcmFmVW9jZz09>

Meeting ID: 825 9257 4380

Password: 608504

Signed.....  
Trudi Barrett BA (Hons)  
Town Clerk

Date: 25<sup>th</sup> June 2020

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### **1. Chairman's welcome**

### **2. Apologies**

To receive apologies for absence.

### **3. Disclosure of pecuniary interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### **4. Dispensations**

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### **5. Shropshire Council report**

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

## **6. Public session**

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

## **7. Minutes**

- a. To **approve** and **adopt** the minutes of a Town Council meeting held on 4<sup>th</sup> June 2020.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 3<sup>rd</sup> March 2020.

## **8. Town Clerk's Report**

To receive a written report from the Town Clerk on action taken from the last Town Council meeting.

## **9. Flooding and Neighbourhood Plan**

To consider correspondence from a resident regarding flooding problems in the town, the relationship between housing development and flooding attenuation and the importance of the Neighbourhood Development Plan.

## **10. Shadwell Quarry**

To consider the response received from the owners of the site and any further developments associated with the situation at Shadwell Quarry.

## **11. Highways Measures to Ensure Social Distancing**

To consider highways measures implemented and proposed for Much Wenlock Town Centre to ensure social distancing.

## **12. Reinvigoration of Much Wenlock Town Centre**

To consider measures to help reinvigorate Much Wenlock Town Centre following the Coronavirus lockdown.

## **13. Much Wenlock Christmas Fayre**

To note the decision of the Christmas Fayre Committee to cancel this year's event.

## **14. Annual Accounts 2019/20**

- a. To approve income and expenditure from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020.
- b. To approve the balance sheet as at 31<sup>st</sup> March 2020.
- c. To approve the bank reconciliation as at 31<sup>st</sup> March 2020.

## **15. Annual Governance and Accountability Return 2019/2020**

- a. To consider the final internal audit report for the financial year 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020.
- b. To consider the Town Council's response to Section 1 of the Annual Governance and Accountability Return – the Annual Governance Statement.
- c. To consider and approve the Accounting Statement for 2019/2020 (Section 2).
- d. To consider and approve the Explanation of Variances.
- e. To note that the period for the exercise of public rights will run from Monday, 6<sup>th</sup> July 2020 to Friday, 14<sup>th</sup> August 2020.

## **16. Charity Accounts**

To approve the accounting statements from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020 for the following Charity Accounts: Cooke Clock Account, Thorn Pudsey Account, Barnados Morris Account.

## **17. Easing of Lockdown Restrictions and Council Operations**

- a. To note the easing of lockdown measures to permit most businesses, some tourist attractions and outdoor play areas to re-open from 4<sup>th</sup> July 2020.
- b. To consider the re-opening of the Council office, the Guildhall, Queen Street public toilets and Gaskell Ground play area.
- c. To delegate authority to the Clerk to purchase necessary protective equipment, sanitiser and cleaning materials required for the above.

## **18. Consultation**

To consider and approve a response to the following consultation and any more received:

- a. Local Government Association Consultation on Draft Model Member Code of Conduct

## **19. Correspondence**

To receive and NOTE the following, emailed to Members:

- a. SALC information bulletin and other information
- b. Shropshire Council and central government information connected with the coronavirus pandemic
- c. Shropshire Council Press Releases
- d. Notification of the Shrewsbury and Telford Hospital NHS Trust's virtual community engagement meeting on 24<sup>th</sup> June 2020.
- e. Rural Bulletins

## **20. Agenda items for next town council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting

## **21. Date of next meeting**

To NOTE that the next meeting will take place on **3<sup>rd</sup> September 2020**.