



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
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Town Clerk: Trudi Barrett BA (Hons)

Due to the current Covid-19 epidemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing, until May 2021.

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held remotely by Zoom video-conference commencing at **7 pm** on Thursday **8th October 2020** and Members are hereby summoned to attend for the purpose of transacting the following business.

The link to the meeting is: <https://us02web.zoom.us/j/89487223641?pwd=RkFZQjVaSVYxeU8vRE5rdmhGVXRzd09>

Meeting ID: 894 8722 3641

Passcode: 748590

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 1st October 2020

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence.

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council report

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Public session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

7. Shadwell Quarry

To receive an update on plans for Shadwell Quarry from Mr Nic Allen, Director of Avon Estates Ltd, the new owners of the quarry.

8. Minutes

- a. To approve and adopt the minutes of a Town Council meeting held on 3rd September 2020.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 28th July 2020.
- c. To adopt the minutes of the Finance, Asset Management & HR Committee meeting held on 21st July 2020.

9. Town Clerk's Report

To receive a written report from the Town Clerk on action taken from the last Town Council meeting.

10. Communications and Media Policy

To review and approve the revised Communications and Media Policy.

11. Website Accessibility

- a. To note that new regulations regarding website accessibility came into effect for local council websites from 23rd September 2020 (The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018).
- b. To note and approve the action plan drawn up for the Council.

12. Reinvigoration of Much Wenlock Town Centre

To receive a report on progress with the initiatives financed by the Small Market Town Support Fund grant.

13. 10 High Street

To note a report on 10 High Street from the working group.

14. Working Group Reports

To note reports from the following working groups:

- a. Friends of the Cemetery
- b. History
- c. Communications, Markets and Tourism
- d. Housing Needs
- e. Grounds Maintenance and Property Maintenance

15. Highways Matters

To consider requesting that Shropshire Council trial a one-way system for the town centre and/or the closure of Wilmore Street to vehicles.

16. Remembrance Day

Given the current Covid-19 restrictions, to note that it will not be possible to hold the usual Remembrance Day service under the Corn Exchange on Wednesday, 11th November 2020.

17. Christmas Lights

- a. To note that anchor bolt testing will take place on Sunday, 25th October and the Christmas lights will be installed on Sunday, 15th November 2020 and that town centre road closures will be in place on these dates.
- b. To consider the date and arrangements for switching on the lights.

18. Recording of Meetings held Remotely

To consider whether to record meetings held remotely by video conference and whether to make such recordings available to the public.

19. Consultation

To consider a response to the following consultation and any more received:

- a. Shropshire Council's Leisure Facilities Strategy, open until 27th October 2020.

20. Correspondence

To receive and NOTE the following items, which have been emailed to Members:

- a. SALC information bulletin and other information
- b. Shropshire Council and central government information connected with the coronavirus pandemic
- c. Shropshire Council Press Releases
- d. Rural Bulletins
- e. Community Reassurance Update from Shropshire Council dated 23.09.20
- f. Connecting Shropshire programme update September 2020

21. Agenda items for next town council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

22. Date of next meeting

To NOTE that the next meeting will take place on **5th November 2020**.