



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

Meeting arrangements

As the legislation permitting councils to hold remote meetings has not been extended beyond 6th May 2021, meetings are now required to be held in person. However, the ongoing risks from the Covid-19 pandemic necessitate additional safety precautions. Those attending the meeting will need to socially distance, use hand sanitiser upon arrival, provide contact details for test and trace purposes and wear masks when moving in the building.

Any member of the public who would like to attend the meeting should contact the Town Clerk in advance as numbers will need to be controlled. Members of the public attending will be required to wear masks throughout the meeting unless medically exempt.


Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting.

The link to the meeting is: <https://us02web.zoom.us/j/86986583017?pwd=bXVHR2tIZUllQ3JxTmw5TOFlnkZ4Zz09>

Meeting ID: 869 8658 3017

Passcode: 307108

NOTICE IS HEREBY GIVEN that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **24th June 2021** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....

Trudi Barrett BA (Hons)
Town Clerk

Date: 15th June 2021

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence.

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Police Report

To receive a report from the Local Policing Team.

7. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

8. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 3rd June 2021.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 4th May 2021.

9. Town Clerk's Report

To receive a written report from the Town Clerk.

10. Internal Audit Report

To consider the final internal audit report for the financial year 1st April 2020 to 31st March 2021, dated 4th June 2021.

11. Annual Accounts 2020/21

- a. To approve income and expenditure from 1st April 2020 to 31st March 2021.
- b. To approve the balance sheet as at 31st March 2021.
- c. To approve the bank reconciliation as at 31st March 2021.

12. Annual Governance and Accountability Return 2020/2021

- a. To note the Annual Internal Audit Report 2020/21 forming part of the Annual Governance and Accountability Return and the accompanying explanation for Trust Funds Response.
- b. To consider the Town Council's response to Section 1 of the Annual Governance and Accountability Return – the Annual Governance Statement.
- c. To consider and approve the Accounting Statement for 2020/2021 (Section 2).
- d. To consider and approve the Explanation of Variances.
- e. To consider and approve the reconciliation between boxes 7 and 8 in Section 2.
- f. To note that the period for the exercise of public rights will run from Monday, 28th June 2021 to Friday, 6th August 2021.

13. Additional Planning & Environment Committee Meeting

To resolve to hold an additional meeting of the Planning & Environment Committee on Tuesday, 27th July due to the length of time between scheduled meetings arising from the summer break.

14. Planning Applications 19/05509/MAW and 19/05560/OUT: Ironbridge Power Station

To review the outcome of consideration of the above applications at the Southern Planning Committee meeting held on 15th June 2021 and to consider any response from the Town Council.

15. Shropshire Council Local Plan 2016 – 2038 and Much Wenlock Neighbourhood Plan

To consider any response received from Shropshire Council to correspondence from the Town Council regarding proposals for Much Wenlock contained within the draft Local Plan 2016 – 2038 and review of the Much Wenlock Neighbourhood Plan.

16. Transport Working Group Terms of Reference

To review and approve the name and Terms of Reference for the Transport Working Group.

17. Remote Audio Streaming of Full Council Meetings and Provision of Recordings

To consider whether to continue to provide audio streaming and recordings of Full Council meetings for the general public following the return to face to face Council meetings.

18. 'The Queen's Green Canopy'

To consider correspondence from Her Majesty's Lord Lieutenant of Shropshire and NACO regarding 'The Queen's Green Canopy', a tree planting project to mark the Queen's Platinum Jubilee.

19. The Queen's Platinum Jubilee Beacons 2nd June 2022

To note information regarding the above and to consider whether to participate in the beacon event.

20. Police & Crime Commissioner's Safer Roads Fund

To note information regarding the above and to consider whether the Town Council might wish to put forward any projects for funding.

21. Police & Crime Commissioner – Town and Parish Council Survey 2021

To note the Police & Crime Commissioner's Town and Parish Council Survey 2021 and to agree how to address completion of the survey.

22. Correspondence

To NOTE the following items, which have been emailed to Members:

- a. SALC information bulletin and other information.
- b. Friendly Bus Newsletter June 2021
- c. Police Newsletter June 2021
- d. Rural Bulletins from the Rural Services Network

23. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

24. Date of next meeting

To NOTE that the next meeting will be held on 8th July 2021 at the Guildhall.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

25. Arrangements for Guildhall and Corn Exchange Cleaning