

Much Wenlock Town Council  
**FRIENDS OF THE CEMETERY**

<b>TERMS OF REFERENCE</b>	
Membership	Three members of the Town Council and community volunteers
Authority	The Friends of the Cemetery group was established by the Town Council on 9 August 2012 (minute no: 18) by the Local Government Act 1972, Sections 101 – 106
Conditions	The group is accountable to the Town Council via the Town Clerk. Volunteers will be covered by the Town Council's insurance.
Restrictions	The 'Friends' must not carry out any work which has not previously been approved by the Town Clerk. Any member of the group who carries out unauthorised work will not be covered by the Town Council's insurance.

<b>Responsibilities</b>	
1	To improve the natural environment in the cemetery.
2	To weed and tidy the cemetery, including light pruning of shrubs and trees.
3	To help develop a cemetery map.
4	To work with and take advice from "Caring for God's Acre".
5	To report any hazards to the Town Clerk as soon as is practicable.
6	To report progress to the Town Clerk.