

MONTH	MINUTE NO.	RESOLUTION	TASK COMPLETE	COMMENT
2020				
July	15b	Approach a builder regarding proposals to reconfigure Queen Street public toilets.	Pending	Passed to members of Grounds & Property Maintenance working group for consideration.
September	22	Establish the cost and arrangements for installation of a separate gas supply for 2 Burgage Way.	Pending	Involvement of local gas engineer required.
November	21	Consider options for Mary Webb room.	In progress	Resolved on 24.11.20 to advertise the room for rental as an office at an appropriate market rate. Rental in progress – on agenda for 21 st September.
2021				
January	10	Obtain quotations for repairs identified for immediate attention and those specified as being necessary within two years for the Corn Exchange.	In progress	
March	12c	Defer consideration of the desired format of a Strategic Plan to the proposed working group of the new Council.	In progress	Raised at full Council meeting 08.07.21. Workshop for all Councillors to be arranged.
	18b	Consideration of the Guildhall renovation to be discussed as a priority item by the new Council.	Pending	
July	12	Investigate separate public liability insurance for the Council which would cover buskers.	Yes	On agenda for 21 st September
	13	Draft terms of reference for Property Working Group.	Yes	On agenda for 21 st September
	16	Accept the quotation from Sharp for a 5 year photocopier rental.	Yes	New photocopier in place.
	18	Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures.	In progress	