



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

## Meeting arrangements

Town Council meetings are required to be held in person. However, the ongoing risks from the Covid-19 pandemic necessitate additional safety precautions. Those attending the meeting will be asked to socially distance and use hand sanitiser upon arrival as well as wearing face coverings when moving in the building.

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting.

The link to the meeting is here: <https://us02web.zoom.us/j/89870984259?pwd=ZnpXy29BNXk0TjhzZHYveUJzTlNvQT09>

Meeting ID: 898 7098 4259  
Passcode: 236508

**NOTICE IS HEREBY GIVEN** that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **7<sup>th</sup> October 2021** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....  
  
Trudi Barrett BA (Hons)  
Town Clerk

Date: 30<sup>th</sup> September 2021

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock (for information only).

**6. Police Report**

- a. To note that PC Jess Hindley has moved to the Youth Engagement Team in Shrewsbury and is no longer part of the Much Wenlock policing team.
- b. To receive a report from the Local Policing Team.

**7. Public Session**

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

**8. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 2<sup>nd</sup> September 2021.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 27<sup>th</sup> July 2021.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 20<sup>th</sup> July 2021.

**9. Town Clerk's Report**

To receive a written report from the Town Clerk.

**10. External Audit**

To note that the external audit has been completed and the auditor, PKF Littlejohn LLP, has confirmed that the information contained within Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**11. Welcome Back Fund**

To note that agreement has been given in principle for funding for Christmas lighting and that quotations are being obtained by officers.

**12. Ironbridge Power Station Planning Application (ref. 19/05660/OUT)**

- a. To note that the planning application for the Ironbridge Power Station was approved by Shropshire Council's Southern Planning Committee on 20<sup>th</sup> September 2021.
- b. To consider whether to take any further action regarding this application, including making additional representations to the Secretary of State supporting a call-in of the application.

**13. Shropshire Council Local Plan Review**

- a. To consider a report and recommendations from the meeting held with Shropshire Council's Planning Policy & Strategy Manager on 15<sup>th</sup> September 2021.
- b. To note progress with preparation for the Examination in Public.

**14. Terms of Reference for Shropshire Local Plan Review Working Group**

To consider draft Terms of Reference for the Shropshire Local Plan Review Working Group.

**15. Guildhall**

- a. To note that work to the Guildhall cupola is scheduled to begin on 6<sup>th</sup> October and is expected to take 4 – 6 weeks.
- b. To note that the Guildhall will be closing to the public for the winter at the end of October.

**16. Made in Shropshire Markets**

To consider a proposal to hold 'Made in Shropshire' markets in the town (Councillor White).

**17. Remembrance Services**

- a. To approve the holding of a short service of remembrance at the Corn Exchange on Thursday, 11<sup>th</sup> November.
- b. To approve the holding of a remembrance service for primary school children in the Cemetery on Friday, 12<sup>th</sup> November.

**18. Arrangements for Christmas Lights Switch-on**

To agree arrangements for the switch-on of the Christmas lights display.

**19. Arrangements for Christmas Closure of Office**

To agree arrangements for the office closure over the festive period.

## 20. Consultation

To note the following consultation and to consider a response from the Town Council:

- a. West Mercia Police and Crime Commissioner's draft Safer West Mercia Plan 2021-2025 – closing date 1<sup>st</sup> November 2021 (Councillor Toft).
- b. Shropshire Health & Wellbeing Strategy refresh 2022-2027 – closing date 8<sup>th</sup> November 2021.

## 21. Correspondence

To **NOTE** the following items, which have been emailed to Members:

- a. SALC information bulletin and other information
- b. Friendly Bus Newsletter October 2021
- c. Rural Bulletins from the Rural Services Network
- d. Community Reassurance update 24.09.21
- e. Press release from Healthwatch Shropshire 09.09.21: Healthwatch Shropshire finds people across the county are struggling to get treatment from a local NHS dentist
- f. Shropshire Hills AONB Partnership newsletter September 2021
- g. The Forum – Shropshire Seniors Magazine September 2021
- h. South Shropshire Youth Network – Final Report on Youth Consultation May/June 2021
- i. SALC Members and Community Survey Results and Feedback Report June 2021

## 22. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

## 23. Date of next meeting

To **NOTE** that the next meeting will be held on 4<sup>th</sup> November 2021 at the Guildhall.

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## **Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

## 24. Complaint