



# Much Wenlock Town Council

Corn Exchange  
Much Wenlock  
Shropshire  
TF13 6AE  
01952 727509

townclerk@muchwenlock-tc.gov.uk  
www.muchwenlock-tc.gov.uk

**Town Clerk: Trudi Barrett BA (Hons)**

**NOTICE IS HEREBY GIVEN** that an Extraordinary meeting of Much Wenlock Town Council's **HR Committee** will be held at **7.00 pm on Thursday, 23<sup>rd</sup> September 2021** at the **Corn Exchange**, Much Wenlock, and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:   
Town Clerk

Date of issue: 16<sup>th</sup> September 2021

# A G E N D A

## 1. Election of Chairman

To elect the Chairman of the Committee

## 2. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

## 3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk, and received prior to the meeting.

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## PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be **PROPOSED**, **SECONDED** and **RESOLVED** that the public and press should not be present.

## 4. Clerk's Hours

To consider the Clerk's working hours.

## 5. Staff Appraisals

To consider arrangements for annual staff appraisals.

## 6. Employee Rates of Pay

To review employee rates of pay.