



Much Wenlock Town Council

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Town Clerk: **Trudi Barrett BA (Hons)**

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm on Thursday, 20th January 2022** at the **Guildhall**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 14th January 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To **approve** the minutes of a meeting of the Finance and Asset Management Committee held on 23rd November 2021.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Finance

- a. To note a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31st December 2021.
- c. To note the income and expenditure to 31st December 2021.

- d. To review and approve bank reconciliations to 31st December 2021.
- e. To consider and approve payments from 23rd November 2021 to date (to follow)

7. Tree pit for Christmas Tree in High Street

To review the Christmas lights display and to consider the need for any additional lighting and whether to support the installation of a tree pit at the Gaskell corner end of the High Street.

8. Tree Planting at the Cemetery

To consider proposals from the Friends of the Old Cemetery for additional tree planting in the old part of the cemetery.

9. Guildhall Cupola and Window Repairs

To review progress with the renovation of the cupola and window repair.

10. Date of next meeting

To note that the next meeting will be held on Tuesday, 18th January 2022 at 7.00pm at the Guildhall.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

11. Welcome Back Fund

To consider quotations for additional Christmas lighting and a planter to be financed by the Council's allocation from the Welcome Back Fund.

12. Structural Engineer's Report for Guildhall

To consider quotations for a structural engineer's report on the support beam at the rear of the Guildhall.

13. Property Working Group

- a. To consider a report from the Property Working Group.
- b. To review documentation regarding the Council's property holdings.