

SHROPSHIRE LOCAL PLAN REVIEW WORKING GROUP

TERMS OF REFERENCE	
Membership	Members of the Planning & Environment Committee Invited members of the community with relevant interest and expertise, approved by the Town Council
Authority	Local Government Act 1972, Sections 101 – 106
Conditions	<p>The working group is appointed by the Town Council and will function within the conditions outlined in these Terms of Reference.</p> <p>The working group will elect its own Chair, who will be a Town Councillor, and set its own meeting dates and will report to the Town Council at regular intervals.</p> <p>The working group may be disbanded or reformed by the Town Council at any time.</p> <p>The existence, composition and Terms of Reference of the working group will be reviewed annually at the Annual Town Council meeting.</p> <p>Day to day operations of the working group will be overseen by the Planning & Environment Committee but any significant or strategic decisions must be approved by the full Town Council.</p>
Restrictions	The working group has delegated authority to work within the responsibilities outlined below.

	Responsibilities	Power
1	To plan and undertake community consultation to inform preparation of the Town Council's case for the Examination in Public of the Draft Shropshire Local Plan (2016 – 2038).	Group to have the power to delegate to the Town Clerk.
2	To liaise with organisations or individuals with knowledge or expertise relevant to the activities of the working group.	
4	To prepare a case for presentation to the Examination in Public which will be brought to the Town Council for consideration.	
3	To report regularly to the Town Council on progress and matters arising.	
4	Via the Town Clerk, to incur minor administrative costs such as room hire, refreshments and printing.	