

MUCH WENLOCK TOWN COUNCIL

Minutes of a
HR COMMITTEE MEETING
held at the Corn Exchange, Much Wenlock
at 7.00 pm on Tuesday, 14th June 2022

Present: Councillors John O'Dowd, Marcus Themans, Daniel Thomas and Duncan White

In attendance: Trudi Barrett – Town Clerk

1. Election of Chairman

It was RESOLVED to elect Councillor Duncan White as Chairman of the Committee.

2. Election of Deputy Chairman

It was RESOLVED to elect Councillor Daniel Thomas as Deputy Chairman of the Committee.

3. Apologies

All committee members were present.

4. Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

None declared.

5. Dispensations

None requested.

6. Minutes

It was RESOLVED to approve the minutes of the HR Committee meeting held on 10th February 2022.

7. Staff Training

- a. Members noted the attendance of the RFO at a SALC training course on VAT for unregistered councils on 14th June. It had been recommended that the Council should arrange for a VAT audit.
- b. **It was RESOLVED to approve the Clerk's attendance at a SALC training course on Managing Projects and Major Programmes of Work on 8th September.**

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED** and **RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

8. Guildhall Staffing

It was RESOLVED to approve the arrangements for Guildhall cover outlined in the confidential report.

Councillor Thomas left the meeting.

9. Complaint

Councillors considered a complaint about past Council procedures relating to a confidential matter. **It was RESOLVED to refuse the complainant's first request and to confirm that there would be no further review of the matter. It was RESOLVED to provide information on the Council's current operational procedures and policies.**

The meeting closed at 8.15pm.

Signed:

Chairman

Date: