



Much Wenlock Town Council

Corn Exchange
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 27th September 2022** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 21st September 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To resolve to approve the minutes of a meeting of the Finance and Asset Management Committee held on 26th July 2022.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Finance

- a. To note a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31st August 2022.
- c. To note the income and expenditure to 31st August 2022.
- d. To review and approve bank reconciliations to 31st August 2022.
- e. To consider and approve payments from 27th July 2022 to date (to follow)

7. 2023/24 Budget

To consider arrangements for drafting the 2023/24 budget.

8. Strategic Plan

To set a date for a meeting to consider priorities for inclusion in the Town Council's Strategic Plan.

9. The Guildhall – Meeting with Greenwood Projects

To note a verbal report from the meeting with Greenwood Projects regarding the renovation and future use of the Guildhall.

10. Cemetery Management

- a. To consider for approval a draft Management Plan 2022-2027 for the Old Cemetery.
- b. To consider a proposal from a member of the Friends of the Old Cemetery to apply for four new 'feathered' trees from Shropshire Council's free tree scheme to be planted at the cemetery
- c. To consider a review of memorial safety in the cemetery.

11. Extension of Cemetery

To consider correspondence from the Allotment Society regarding the extension of the cemetery.

12. Cooke Clock

To consider repairs to the Cooke Clock.

13. Fire Safety Audit – Update on Progress

To receive an update on progress with addressing matters identified in the Fire Safety Audit.

14. Date of next meeting

To note that the next meeting will be held on Tuesday, 18th October 2022 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

15. Repair of Inkstand

To consider a quotation for repair of the inkstand in the Guildhall.

16. Winter Floral Displays

To consider provision of the winter floral displays.

17. 2 Burgage Way

To review progress with the sale of 2 Burgage Way and consider any documentation required.

18. 10 High Street

- a. To consider quotations for refurbishment work at 10 High Street and select a contractor.
- b. To consider a quotation for the intruder alarm at 10 High Street.
- c. To consider any response from Barclays Bank regarding management of the cashpoint machine.

19. Pigeons

To consider quotations for pigeon control in the town centre and agree next steps.

20. Christmas Lights Display

- a. To consider quotations for new column lights for the Gaskell corner.
- b. To consider quotations for the installation of the town's Christmas Lights.