



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

## Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/87250791359?pwd=Ri9kbmsxcFpPUDZRQ29VaTRWV0tWdz09>

Meeting ID: 872 5079 1359

Passcode: 278845

**NOTICE IS HEREBY GIVEN** that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **1<sup>st</sup> December 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....

Trudi Barrett BA (Hons)

Town Clerk

Date: 24<sup>th</sup> November 2022

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

Chairman's welcome and overview of recent activities.

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

### 6. Policing

To receive a report from the Local Policing Team.

## **7. Shropshire Council Report**

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

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### **Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present for the following item only.

## **8. Confirmation of Local Connection**

To consider a request for confirmation of 'strong local connection' in relation to an application for a 'Build your own' affordable home.

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## **9. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 3<sup>rd</sup> November 2022.
- b. To adopt the minutes of the Planning & Environment Committee meetings held on 4<sup>th</sup> October 2022.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 26<sup>th</sup> October 2022.
- d. To adopt the minutes of the HR Committee meeting held on 11<sup>th</sup> October 2022.

## **10. Town Clerk's Report**

To receive a written report from the Town Clerk.

## **11. Finance & Asset Management Committee**

To agree that Councillor Tyler cease to be a member of the Finance & Asset Management Committee and that Councillor Crooke-Williams be appointed in his place.

## **12. Correspondence with Andy Begley, Shropshire Council**

To consider any response received to the Town Council's complaint regarding the performance of Shropshire Council's contractors, in particular, WSP.

## **13. CCTV**

To receive a verbal report on progress with investigating options for an upgrade or replacement of the Council's CCTV system.

## **14. 'Flood Sax' and Road Closure Barriers**

To consider the provision of 'Flood Sax' and road closure barriers for flooding events.

## **15. Designation of Windmill Field as a Local Nature Reserve**

To consider correspondence from Much Wenlock Windmill Trust regarding the designation of Windmill Field as a Local Nature Reserve and a request for financial support.

## **16. Christmas Lights Display**

To review the Christmas lights switch-on event and consider any issues arising.

## **17. Christmas Closure**

To agree office closure dates for the Christmas period: closing on Wednesday, 21<sup>st</sup> December 2022 and reopening on Tuesday, 3<sup>rd</sup> January 2023.

## **18. Consultation**

To consider a response to the following consultation:

- a. The Boundary Commission for England, constituency boundary changes – deadline for final public consultation 5<sup>th</sup> December 2022
- b. Shropshire Council electoral division boundary changes – deadline 30<sup>th</sup> January 2023
- c. Shropshire Council Draft Tenancy Strategy – deadline 6<sup>th</sup> January 2023

## **19. Correspondence**

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Information from the RSN Rural Market Town Group

- f. Notification of road closure for works to A458 Harley Bank.
- g. Email regarding the Citizen's Good Food Challenge.

**20. Agenda items for next Town Council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

**21. Date of next meeting**

To **NOTE** that the next Town Council Meeting will be held on Thursday, 5<sup>th</sup> January 2023 at 7.00pm at the Guildhall.