

MONTH	MINUTE NO.	RESOLUTION / ACTION	TASK COMPLETE	COMMENT
2021				
January	10	Obtain quotations for repairs identified for immediate attention and those specified as being necessary within two years for the Corn Exchange.	In progress	Quote requested for work to water-damaged wall in Council office
July	18	Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures.	In progress	Additional quotes being obtained
2022				
July	8	Guildhall Legionella Testing - the Clerk should draft the required documentation, purchase equipment required for water temperature checks and make arrangements for regular testing.	In progress	Quotes obtained for monitoring by contractor. On agenda for 24 th Jan 2023.
	17a	Commission Roberts & Cooke Air Conditioning to pressure test the remaining three air conditioning units, install refrigerant and test their operation.	Yes	Work carried out. Air conditioning/heating system in working order.
September	11	Long terms plans for the cemetery including this proposal (purchase of adjacent land for cemetery extension) may be included in the long-term strategic plan for the council.	In progress	For consideration as part of Town Council Strategic Plan.
October	7	Increase the rental rate for several council tenancies. Increase the hire rate for stalls in the Square to £30 per day.	In progress Yes	To take effect from 1 st April 2023 With effect from 1 st January 2023
	7	Seek quotations for engraving the mayoral chain with the names of recent mayors.	In progress	
	15	Arrange for the artwork for the Much Wenlock leaflet to be amended and for the printing of 5,000 copies with a contribution of 50% of the cost coming from Shropshire Council.	In progress	
November	11	Undertake a detailed analysis of the costs and benefits of part-night lighting.	In progress	Information obtained from E.ON. Awaiting response from SSE.
	12	Councillor Themans to check the Olympian Trail panel at the Gaskell corner for print on the underside and to remove panel and support if there were no printed underside.	Yes	Panel removed. For discussion at meeting on 24 th Jan 2023.
	15	Make arrangements for the disposal of the washing machine at 2 Burgage Way and checking fire alarm.	Yes	Washing machine donated to Bridgnorth Food Bank. Fire alarm checked by RMW.
	17	Write to STAR Housing regarding a contribution towards the provision of additional lighting on the Pinefields footpath and investigate cost-effective options for pathway lighting.	In progress	Quotations requested. To be forwarded to STAR Housing when received.
	18	Purchase four swift boxes for installation on the Corn Exchange or adjacent buildings.	Yes	Swift boxes installed at the rear of the building on 8 th January.