

STRATEGIC PLAN WORKING GROUP

TERMS OF REFERENCE	
Membership	Four members of the Town Council and the Town Clerk
Authority	Local Government Act 1972, Sections 101 – 106
Conditions	<p>The working group is appointed by the Town Council and will function within the conditions outlined in these Terms of Reference.</p> <p>The working group will elect its own Chair, who will be a Town Councillor, and set its own meeting dates and will report directly to the Town Council at regular intervals.</p> <p>The working group may be disbanded or reformed by the Town Council at any time.</p> <p>The existence, composition and Terms of Reference of the working group will be reviewed annually at the Annual Town Council meeting.</p>
Restrictions	The working group has delegated authority to work within the responsibilities outlined below.

	Responsibilities	Power
1	To review priorities put forward by the Council’s standing Committees and working groups.	Group to have the power to delegate to the Town Clerk.
2	To draft a strategic plan encompassing key priorities and projects for the next 3 years, for consideration by full Council.	