



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 25th July 2023** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 19th July 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 23rd May 2023.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To note a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 30th June 2023.
- c. To note the income and expenditure to 30th June 2023.
- d. To review and approve bank reconciliations to 30th June 2023.
- e. To consider and approve payments from 24th May 2023 to date (to follow).
- f. To retrospectively approve the cost of £911 for the summer planting in the town by Abbey Nursery.

7. Investment Strategy

To consider a draft Investment Strategy, for recommendation to full Council.

8. Grants Policy

To consider a revised Grants Policy, for recommendation to full Council.

9. Town Council Insurance

- a. To note that the Council's insurance policy is due for renewal on 16th August 2023.
- b. To consider insurer's requirements and arrangements for renewal.

10. Financial Documents for Disposal

To review and approve the disposal of selected financial documents, in accordance with the Council's Document Retention Policy.

11. The Guildhall Project – Renovation and Future Use

To review progress with the Guildhall project.

12. 10 High Street

To review progress with the renovation of 10 High Street.

13. Town Council Car Park at the Rear of the Corn Exchange

To consider unauthorised use of the Town Council's car park at the rear of the Corn Exchange and to agree action required.

14. Date of next meeting

To note that the next meeting will be held on Tuesday, 26th September 2023 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

15. Part-Night Street Lighting

To consider a report on the viability of part-night lighting for the Town Council's street lighting.

16. Public Toilets

To consider a proposal from Healthmatic for alterations to the operation of the public toilets in St Mary's Car Park.