



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

**NOTICE IS HEREBY GIVEN** that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **5<sup>th</sup> October 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....  
Trudi Barrett BA (Hons)  
Town Clerk

Date: 28<sup>th</sup> September 2023

## Meeting arrangements

Best efforts will be made to make the meeting accessible remotely via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/82206699868?pwd=eUNHeE9VdExLVmNaK2UreVEyTnc1Zz09>

Meeting ID: 822 0669 9868  
Passcode: 667454

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

Chairman's welcome and overview of recent activities.

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

### 6. Policing

To receive a report from the Local Policing Team.

## **7. Shropshire Council Report**

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

## **8. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 7<sup>th</sup> September 2023.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 1<sup>st</sup> August 2023.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 25<sup>th</sup> July 2023.

## **9. Town Clerk's Report**

To receive a written report from the Town Clerk.

## **10. Date of 2024 Mayor Making**

To note that the Priory Hall will be in use for the election of the Police & Crime Commissioner on 2<sup>nd</sup> May 2024 and to consider moving the date of Mayor Making to 9<sup>th</sup> May and the Annual Town Council Meeting to 16<sup>th</sup> May 2024.

## **11. Annual Governance & Accountability Return (AGAR)**

- a. To note that the external audit has been concluded and that in the opinion of the auditor the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
- b. To note that the relevant public notice of the conclusion of the audit has been displayed.

## **12. The Guildhall Project**

To receive a verbal report on progress with the Guildhall project.

## **13. Neighbourhood Plan Review**

- a. To receive an update on the Neighbourhood Plan review.
- b. To consider the composition of the steering group for the Neighbourhood Plan review.
- c. To consider next steps.

## **14. Gaskell Recreation Ground**

To receive an update from the Gaskell Recreation Ground Management Committee.

## **15. Much Wenlock Leisure Centre**

To consider the response from Shropshire Councillor Robert Macey, Portfolio Holder for Culture and Digital, to the Town Council's letter regarding concerns about Much Wenlock Leisure Centre.

## **16. SALC AGM**

- a. To note that the SALC AGM will be held at 6pm on 3<sup>rd</sup> November 2023 at the Wroxeter Hotel.
- b. To consider attendance at the AGM.

## **17. D-Day Commemoration – 6<sup>th</sup> June 2024**

To receive correspondence regarding the D-Day 2024 commemoration and to consider whether to become involved.

## **18. Correspondence**

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Information from the RSN Rural Market Town Group
- f. VCSA newsletters
- g. News from Shrewsbury and Telford Hospital NHS Trust
- h. September 2023 Green News from Zero Carbon Shropshire
- i. Invitation to STAR Housing AGM on 12<sup>th</sup> October 2023

## **19. Agenda items for next Town Council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

## **20. Date of next meeting**

To **NOTE** that the next Town Council Meeting will be held on Thursday, 9<sup>th</sup> November 2023 at 7.00pm at the Guildhall.

**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

**21. Office IT Equipment**

To consider a report on office computers and file storage (to follow).

**22. Public Toilets**

To consider recommendations from the Finance & Asset Management Committee regarding the public toilets at St Mary's Lane.

**23. 10 High Street**

- a. To receive an update on progress.
- b. To agree a budget for flooring.

**24. Flooding**

To consider the Flood Risk Mitigation Update from WSP and a suggested response from the Strategic Flood Working Group.