

MONTH	MINUTE NO.	RESOLUTION / ACTION	TASK COMPLETE	COMMENT
<b>2021</b>				
January	10	Obtain quotations for repairs identified for immediate attention and those specified as being necessary within two years for the Corn Exchange.	In progress	Quote requested for work to water-damaged wall in Council office – awaited.
July	18	Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures.	In progress	Replacement locks obtained, as agreed on 23.05.23, and fitting awaited.
<b>2022</b>				
September	11	Long terms plans for the cemetery including this proposal (purchase of adjacent land for cemetery extension) may be included in the long-term strategic plan for the council.	In progress	For consideration as part of Town Council Strategic Plan.
October	7	Seek quotations for engraving the mayoral chain with the names of recent mayors.	In progress	Quotation obtained from Fattorini, further quotation awaited.
<b>2023</b>				
January	20	Demolish the open section of the chapel lean-to, subject to advice from SC Conservation Officer. Commission Sam Coldicott to demolish the open section of the lean-to, re-roof the remaining lean-to building and carry out repairs to the roof of the chapel.	Yes	No objection from Conservation Officer.  Work completed. Some remedial stonework to be carried out and quotation requested from builder.
July	15	Review the viability of part-night lighting after renewal of the street lighting energy contract in January 2024.	Pending	
September	4	Amend times for one-hour public parking in the car park at the rear of the Corn Exchange.	In progress	Spar staff and Blakemore informed. Changes notified in November Wenlock Herald. Notice boards awaiting revision.
	17a	Recommend to full Council that Healthmatic be commissioned to arrange for conversion of the two units at St Mary's Lane. Clarify exactly what would be involved in the work and how long it would take, as well as ownership of the equipment within the building.	Yes Yes	Considered at full Council meeting on 5 <sup>th</sup> October.  Order placed for reconfiguration work.
October	5	Add consideration of the cemetery extension to a forthcoming agenda.	Pending	To be considered in early 2024
	7	Staff to make further enquiries about how to show time spend on the Gaskell Ground in the budget	Yes	On agenda for 21 <sup>st</sup> November.
	8a	Much Wenlock Bowling Club grant application to be considered separately for potential S106 funding	Yes	Considered at full Council meeting on 9 <sup>th</sup> November – further investigations to be made.
	10	Share the report on the Guildhall oak pillars with the surveyor preparing a condition survey of the Guildhall for comment	In progress	Report shared but no response received so far.

	11	Re-locate the roundels to positions at the end of Sheinton Street, junction with Smithfield Road and in the High Street, next to Back Lane car park.	In progress	Member of the public advised of the decision. Relocation awaited.
	15	Agree the purchase and installation of replacement lights for the tree adjacent to Back Lane car park and place the order with Potters Electrical.	Yes	New lights installed.
	17	Retain the rent for the Museum at the current level. Notify SC of the need to maintain a minimum 1,000 opening hours in any 1-month period for the museum and request a review of the situation in April 2024.	Yes	