



Much Wenlock Town Council

Corn Exchange
High Street
Much Wenlock
Shropshire
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 21st November 2023** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 15th November 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 24th October 2023.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31st October 2023.
- c. To note the income and expenditure to 31st October 2023.
- d. To review and approve bank reconciliations to 31st October 2023.
- e. To consider and approve payments from 25th October 2023 to date (to follow).

7. 2024/25 Budget

To consider the second draft of the 2024/25 budget.

8. Town Council Insurance

- a. To note the updated reinstatement values for the Town Council's properties.
- b. To consider the revised insurance premium from Zurich and to decide whether to accept.

9. Grant Award Acknowledgements

To note thank you letters from Wenlock Olympian Games Arts Sub-Committee and Holy Trinity Bell Restoration Appeal for Town Council grant awards.

10. Guildhall Project

To receive an update on the Guildhall project and consider any matters arising.

11. Corn Exchange Decoration

To consider the condition of the ground floor of the Corn Exchange and maintenance required.

12. Public Toilets

- a. To note that reconfiguration work to the public toilets in St Mary's is scheduled to commence on Monday, 27th November and to consider any issues arising.
- b. To consider improvements to the public toilets at Queen Street, including electrical work required.

13. Date of next meeting

To note that the next meeting will be held on Tuesday, 23rd January 2024 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

14. Rental of 10 High Street

To consider an update.

15. Gaskell Recreation Ground

To consider any response from Shropshire Council regarding the Gaskell Recreation Ground.

16. Much Wenlock Museum

To consider any response from Shropshire Council regarding the Museum.