



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **7th December 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 30th November 2023

Meeting arrangements

Best efforts will be made to make the meeting accessible remotely via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/83161049787?pwd=VUdGRWxaWDFrd1R0N1RqNGVvUnRsZz09>

Meeting ID: 831 6104 9787

Passcode: 059277

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

Chairman's welcome and overview of recent activities.

2. Apologies

To receive apologies for absence.

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Policing

- a. To receive a report from the Local Policing Team.
- b. To note correspondence from the West Mercia Police & Crime Commissioner's office regarding the Town & Parish Council Survey.

7. Shropshire Council Report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

8. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 9th November 2023.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 3rd October 2023.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 24th October 2023.
- d. To adopt the minutes of the HR Committee meeting held on 24th October 2023.

9. Town Clerk's Report

To receive a written report from the Town Clerk.

10. Completion of ILCA qualification

To note that Lorna Dexter, Admin. Assistant, has successfully completed the Society of Local Council Clerks 'Introduction to Local Council Administration' course.

11. The Guildhall Project

To receive a verbal report on progress with the Guildhall project.

12. St Mary's Public Toilets

To receive an update on progress with the reconfiguration of the facilities.

13. Neighbourhood Plan Review

To receive an update on the Neighbourhood Plan review and consider next steps.

14. Windmill Hill - Local Nature Reserve Designation

- a. To note that consultation with Natural England on the designation of Windmill Hill as a Local Nature Reserve has been completed and Natural England has issued a letter of support with regard to the designation.
- b. To resolve to make the necessary arrangements for the formal declaration of the reserve.
- c. To consider any other matters related to the designation.

15. Bowling Club 'Matchroom' – Possible Allocation of Monies from Community Levy Allocation

- a. To consider information about the history and ownership of the former railway station building, now used as the 'matchroom' at the Bowling Club.
- b. To consider options for supporting the refurbishment of the matchroom at the Bowling Club, including spending a portion of the Community Levy monies held by the Town Council, already allocated for use on the Gaskell Recreation Ground.

16. National Grid Work in High Street

- a. To note that the essential National Grid work in the High Street has been scheduled for 15th January to 7th February 2024 and that this will involve a road closure for the duration of the work.
- b. To consider any issues arising from the planned work and road closure.

17. Stretton Road Drainage Work

- a. To note that the capital drainage works connecting the B4371 Stretton Road to the attenuation pond will be undertaken between 22nd January and 12th April 2024 and will involve a road closure.
- b. To consider any issues arising from the planned work and road closure.

18. Much Wenlock Leisure Centre

To receive a report from the meeting held with the business manager at William Brookes School on 5th December regarding the condition of the Leisure Centre.

19. 'Visit Shropshire'

To consider Town Council membership of 'Visit Shropshire'.

20. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Information from the RSN Rural Market Town Group
- f. VCSA newsletters
- g. News from Shrewsbury and Telford Hospital NHS Trust
- h. Listing of events at The Edge Arts Centre
- i. Details of a webinar on local level food strategies
- j. Notification from the Marches Energy Agency of webinars in December
- k. Invitation to Church Stretton Neighbourhood Plan drop-in consultation on 5th and 9th December
- l. Notification of the Community Carol Sing at Holy Trinity Church at 5pm on 8th December.

21. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

22. Date of next meeting

To **NOTE** that the next Town Council Meeting will be held on Thursday, 11th January 2024 at 7.00pm at the Guildhall.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

23. 10 High Street

To receive an update on progress with letting the premises.