

| MONTH | MINUTE NO. | RESOLUTION / ACTION | TASK COMPLETE | COMMENT |
|-------------|------------|--|---------------|---|
| 2021 | | | | |
| January | 10 | Obtain quotations for repairs identified for immediate attention and those specified as being necessary within two years for the Corn Exchange. | In progress | Quote requested for work to water-damaged wall in Council office – awaited. |
| July | 18 | Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures. | In progress | Replacement locks obtained, and fitting awaited. |
| 2022 | | | | |
| September | 11 | Long terms plans for the cemetery including this proposal (purchase of adjacent land for cemetery extension) may be included in the long-term strategic plan for the council. | In progress | For consideration as part of Town Council Strategic Plan. |
| October | 7 | Seek quotations for engraving the mayoral chain with the names of recent mayors. | In progress | Quotation obtained from Fattorini, further quotation awaited. |
| 2023 | | | | |
| January | 20 | Commission Sam Coldicott to demolish the open section of the lean-to, re-roof the remaining lean-to building and carry out repairs to the roof of the chapel. | Yes | Work completed. Some remedial stonework to be carried out and quotation requested from builder. |
| July | 15 | Review the viability of part-night lighting after renewal of the street lighting energy contract in January 2024. | Pending | On agenda for Jan 2024 to note review to be carried out in March 2024. |
| September | 4 | Amend times for one-hour public parking in the car park at the rear of the Corn Exchange. | Yes | Spar staff and Blakemore informed. Changes notified in November Wenlock Herald. Notice boards awaiting revision. On agenda for review Jan 2024. |
| October | 5 | Add consideration of the cemetery extension to a forthcoming agenda. | Pending | To be considered in early 2024 |
| | 10 | Share the report on the Guildhall oak pillars with the surveyor preparing a condition survey of the Guildhall for comment | In progress | Report shared but no specific response received. Structural survey on agenda for Jan 2024. |
| | 11 | Re-locate the roundels to positions at the end of Sheinton Street, junction with Smithfield Road and in the High Street, next to Back Lane car park. | Pending | Member of the public advised of the decision. Relocation awaited. |
| November | 7 | Additional meeting of the Finance & Asset Management Cttee to be held on 7 th December. | Yes | |
| | 8b | Accept the additional charge from Zurich for the 2023/24 insurance policy re the revised reinstatement values for Town Council properties. | Yes | |
| | 11 | Obtain quotations for repainting the ceiling, deep cleaning the floor tiles and cleaning the walls underneath the Corn Exchange. | In progress | |

| | | | | |
|----------|----|---|----------------|--|
| | 12 | Queen Street public toilets: seek sponsorship for some improvements. Engage EW Humphries to carry out electrical work. | Pending Yes | Awaiting input from Cllrs Date for work awaited. |
| | 14 | Rental of 10 High Street: proceed with the prospective tenant on the terms proposed. | Yes | |
| December | 5 | Recommend the draft budget for full Council approval. | Yes | Budget agreed at full Council meeting on 11 th Jan 2024 |