



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of Much Wenlock Town Council's **HR COMMITTEE** will be held at **6.00pm on Tuesday, 13th February 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:
Trudi Barrett BA (Hons)
Town Clerk

Date of issue: 7th February 2024

A G E N D A

1. Apologies

To receive apologies for absence.

2. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk, and received prior to the meeting.

4. Minutes

To approve the minutes of the HR Committee meeting held on 14th December 2023.

5. Next Meeting

To note that the date of the next meeting will be set at the Annual Town Council meeting in May.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present.

6. Review of Staff Appraisals