

04/23

MUCH WENLOCK TOWN COUNCIL

Minutes of a HR COMMITTEE MEETING

held at the Corn Exchange, Much Wenlock
at 6.00 pm on Tuesday, 13th February 2024

Present: Councillors David Fenwick, Marcus Themans and Daniel Thomas (in the chair)

In attendance: Trudi Barrett – Town Clerk

1. Apologies

Councillor O’Dowd – unwell.

2. Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members’ Interests maintained by the Monitoring Officer.

3. Dispensations

None requested.

4. Minutes

It was **RESOLVED** to approve the minutes of the HR Committee meeting held on 14th December 2023.

5. Next Meeting

Members noted that the date of the next meeting would be set at the Annual Town Council meeting in May.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED** and **RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

6. Review of Staff Appraisals

Members noted that annual appraisals had been completed for all employees. Members reviewed the appraisal records and received a verbal report from the Town Clerk. It was **RESOLVED** to approve all employee appraisals.

Signed:Chairperson

Date: